

MARY WASHINGTON COLLEGE

ARCHIVES

Bulletin

Student Handbook 1972-73

BARBARA ALDEN
LIBRARY





STUDENT HANDBOOK

1972-1973

THE STUDENT ASSOCIATION

of

MARY WASHINGTON COLLEGE

Fredericksburg, Virginia

Volume 49

This handbook has been prepared so that Mary Washington College students may have a better understanding of their institution. For a comprehensive view of the College a student should consult the College Catalogues as well as the Student Handbook.

Any responsible suggestions for new or revised material will be considered by the Rules and Procedures Committee of the Student Association Senate.

STATEMENT OF RIGHTS AND RESPONSIBILITIES

Members of the College community have responsibilities incumbent upon all citizens, as well as the responsibilities of their particular roles within the academic community.

All members share the obligation to respect the right to freedom of inquiry, of religion, of speech, of press, of peaceful assemblage, of association, and of petition to the institution for a redress of grievances.

The rights of members of the College community shall not be denied or abridged on account of race, color, creed, or sex.

The members of the College community have the right to be secure in their persons, residences, offices, papers and effects, against unreasonable searches and seizures.

All members of the College community have the right to due process in matters concerning discipline or status as members of the College community.

All members of the College community have other responsibilities and rights incident to the educational process and to the requirements of the search for truth and its free presentation.

The enumeration of the rights and responsibilities outlined in this statement shall not be construed to deny or disparage others retained by the members of the College community.

The term "member of the College community" embraces the College as an institution, the faculty as a body, and all members of the administration, faculty, staff, and student body in their official and individual capacities.

TABLE OF CONTENTS

| | |
|---|----|
| Calendar | 5 |
| Student Rules | 7 |
| Administrative Regulations and Information | 21 |
| The Administration | 47 |
| Student Affairs | 51 |
| Clubs and Organizations | 95 |

Session 1972-73

| | | |
|------------------------------|-------|--|
| August 26 | | Residence halls open for new students |
| August 28 | | Freshman advising |
| August 29 | | New student registration |
| August 30 | | Classes begin; Convocation |
| | | Registration of special and part-time students |
| September 13 | | End of add period |
| September 27 | | End of drop period |
| October 17 | | Mid-semester grades due |
| November 22 (2:05 p.m.) | | Thanksgiving holiday begins |
| November 27 (8:00 a.m.) | | Thanksgiving holiday ends, classes resume |
| December 6 | | Classes end |
| December 7 | | Second semester registration |
| December 8 and 9 | | Reading days |
| December 11 thru December 18 | | Examinations |
| December 22 | | Grades due |

| | |
|----------------------|--|
| January 12 | Residence halls open for new students |
| January 13 | New student registration |
| January 15 | Classes begin, Registration of special and part-time students |
| March 5 | Mid-semester grades due |
| March 9 (5:30 p.m.) | Spring vacation begins |
| March 19 (8:00 a.m.) | Spring vacation ends, classes resume |
| May 1 | Classes end |
| May 2 | Registration |
| May 3 and 4 | Reading days |
| May 5 thru May 12 | Examinations |
| May 14 | Senior grades due |
| May 16 | All grades due |
| May 19 | Graduation |

Dates to be Announced

MARY WASHINGTON COLLEGE

FREDERICKSBURG, VIRGINIA 22401

Dear Students,

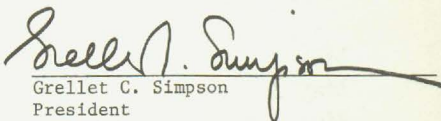
As you well know, the primary function of a college is to educate. As a student, your first obligation is to academic achievement. However, college is more than scholastic achievement; it must be a total experience. This total experience can only be accomplished through active student participation on all levels.

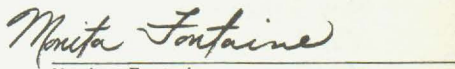
The administration, the faculty, and the facilities of a college are important in providing structure for the college, but it is you, the student, who gives Mary Washington its life and substance. During your years at MWC, you will experience things that will puzzle and disturb you. Some things you will want to change. Doubtless, the course to accomplishing those changes will be difficult, but remember, the College's greatness has only been achieved by students, faculty and administrators who have worked together to update and upgrade the institution. Reason, unity, and perseverance are needed to effect change. By transforming your frustrations into constructive action, you will make Mary Washington more effective and more relevant.

College is a place to question, to criticize, to become involved, and to search for meaning. On this campus, the Student Association is the vehicle available to you for expressing your views and ideas. A meaningful Student Association is possible only if you provide support and creative ideas. The primary function of the Student Association is to represent the students and to help the students create a self-fulfilling college environment. In an effort to promote understanding and cooperation, the Student Association will present your opinions and views to the administration, the faculty, the local citizen, and to the state legislature.

Your education at Mary Washington College is not restricted to the classroom. It will grow as you reach to become totally involved in this new environment. The guidelines for the College are clearly explained in the Student Handbook. In our separate capacities, the Executive Chairman of the Student Association and the President of the College are endeavoring to share with you the 1972-73 Student Handbook. This Handbook represents a joint agreement between the Student Association and the College regarding certain responsibilities and obligations which both parties accept and agree to respect and uphold. We are, therefore, asking that you read it with great care, as it should answer many questions which may arise in your mind as you begin the 1972-73 session.

With all good wishes,


Grellet C. Simpson
President


Monita Fontaine
Executive Chairman
Student Association

STUDENT RULES

The following rules have the mutual agreement of the Student Association, Residential Council, and the Office of the Dean of Students and the President. The Residential Council, with the cooperation and assistance of all residents, has the responsibility to implement these regulations.

Each residence hall is supervised by a college official who is responsible to the Dean of Students. The official, or her appointed representative, must remain on duty in the building at all times. In addition, each of the residence halls is subdivided into living units for ten to twenty students, and each of these units is under the general supervision of a representative of the Student Association. This unit representative will be elected by the residents of the unit in the fall and will be responsible to both the Hall President and the residents. She/He will have the following responsibilities:

- a. calling residents together in the beginning of the year to explain the regulations of the College and the Student Association;
- b. assisting residents in determining whether or not they themselves want to impose any additional regulations on their particular unit;
- c. guiding and counseling when conflicts or problems arise;
- d. handling grievances within the particular unit.

RESIDENCE HALLS

1. Men are allowed in student's rooms only with the per-

mission of the Residence Director or person in charge, except during visitation hours.

2. Residence hall rooms will be checked periodically by the Residence Director and Safety and Welfare Chairman. The student must be given prior notice of such a check.

3. Each student is held responsible for the care and preservation of her/his room. All damages to College property will be repaired at the expense of the student causing the damage.

4. The observance of study hours may be established by each residential unit. Consideration of others is expected at all times.

HOUSING APPLICATION AND AGREEMENT

The following is a copy of the housing application and agreement which is a legal contract among the student, her/his parents, and the College. The Office of the Dean of Students must have this signed document before a student may reside in a dormitory.

NAME _____
last first middle

HOME ADDRESS _____
number and street city
_____ state zip

TELEPHONE NUMBER _____

CLASSIFICATION _____ FEMALE _____ MALE _____
Soph., Jr., Sr.

It is most important that you as parents or guardians have read the Student Handbook and have reached an understanding as to what is expected of your daughter or son

academically, residentially, and socially, by the College and by you. Hopefully, you have reached an agreement upon standards or guidelines for social events, out-of-town trips, means of transportation, drinking, dating, visitation and other activities on and off campus. Each student and parent or guardian must accept the obligation to uphold the standards of conduct, to abide by the regulations of the College, and to assume his or her individual and corporate responsibilities in all of these matters.

VISITATION

(Check one of the following)

- () Visitation from 11:00 a.m. to 6:00 p.m. Saturday and Sunday.
- () Visitation from 11:00 a.m. to closing hour on Friday, Saturday, and Sunday.
- () Visitation from 11:00 a.m. until closing hour any day of the week.
- () Off campus living.

Students who will be 21 years of age on or before August 30, 1972, need not have their form signed by a parent or guardian. It must, however, be signed by all returning residential students, and be on file in the residence hall where the student resides.

Please read both sides of this agreement before signing below.

Parent(s) or Guardian(s)

Student

Date

(Please return this form to your son or daughter as soon as possible)

AGREEMENT

Use of Room and Facilities

1. **ROOM:** A student must occupy the room to which he or she is assigned by the Office of the Dean of Students. No student may change rooms or roommates without permission, and special permission must be obtained from the Office of the Dean of Students in order for a student enrolled for less than twelve (12) semester hours to remain in the residence hall.
2. **ABSENCE:** Prolonged absence from the College for illness or emergencies must be reported to the Residence Director. The College reserves the right to terminate the housing assignment for prolonged, unreported absences.
3. **FURNISHINGS:** All rooms are furnished with beds, mattresses, chest of drawers or dressers, desks and chairs. Movement of (including dismantling), college furniture or equipment from the room in which it is located is prohibited.
4. The College does not furnish pillows, blankets, linens, towels, study lamps, irons, curtains, or bedspreads.
5. **PROHIBITED:** The following are prohibited in student rooms: air conditioners, personal refrigerators (over 60 watts), cooking and heating appliances, heavy electrical appliances, exterior radio or T.V. antennas, animals, firearms, and illegal drugs. Cooking or warming food or drink is not permitted.
6. **GENERAL CONDITION:** A room or suite may be used only for living and study purposes. Each student is responsible for the general condition of the room assigned to him or her. Charges for damages or defacement will be assessed the occupants and must be paid promptly. Defacement of the walls includes drawing and painting, or the use of nails, tacks, tape, or glue.
7. **T.V.'s and STEREO:** It is expected when using T.V. or stereo sets that all students will respect the rights of others and will cooperate in maintaining an academic atmosphere.

8. **STORAGE:** Trunks and large suitcases must be labeled and placed in the storage rooms. All personal belongings must be removed from the room when the period of occupancy ends. A room must be vacated in good order not more than twenty-four (24) hours after the last scheduled final examination. Charges may be levied to cover the cost of extra custodial services required to move personal belongings or remove trash left in rooms.
9. **BICYCLES:** Normally bicycles may be stored at the College from one session to another. Special cases will be considered and permission must be obtained from the Housekeeping Office. No bicycle may be stored in trunk rooms, parked on porches, in hallways, or in individual rooms.
10. **SAFETY HAZARDS:** Drying racks, trunks, suitcases, boxes, etc., may not be placed in hallways, on steps, or in doorways. Special locks, or chain locks on doors are prohibited.
11. **GUESTS:** Anyone not assigned to a room is considered a guest. Guests must sign the guest book in the residence hall office. This includes students spending the night in another residence hall. No guest of the opposite sex may remain in the residence hall overnight. No guest may remain on campus longer than forty-eight (48) hours. No guest is permitted in the residence hall during examination periods.
12. **SPECIAL RATE:** The majority of the rooms are double accommodations. If one student is occupying double accommodations, he or she will be charged a special rate for the semester. A student wishing to avoid this charge must inform the Office of the Dean of Students that he or she *wants reassignment, or a roommate.*
13. The College reserves the right to: (a) change any room assignment or rate; (b) enter student rooms to perform routine inspections, repairs or housekeeping tasks during reasonable hours or at any time in the event of an emergency; (c) control the rooms in event of an epidemic; (d) terminate the housing agreement for violation of the terms and conditions listed above, for

health, or for other reasons deemed sufficient by the Office of the Dean of Students.

14. **HOUSING AGREEMENT:** This Agreement is binding for the entire academic year. A student who occupies a room and later abandons it to reside off campus, will be charged room and board for the remainder of the semester. Exceptions include moves for reasons of marriage or health.

CLOSING HOURS, RESIDENCE HALLS

1. All residence halls will be locked by the Residence Director or person in charge at the following times: Sunday through Thursday—12:00 midnight; Friday and Saturday—2:00 a.m.

2. After the closing hour and before 6:00 a.m., no student may leave his/her hall, or aid another student in doing so, without notifying the Residence Director or person in charge.

- a. Should a serious situation arise, and a student feels that she/he must leave the residence hall, she/he must notify the Residence Director when leaving.

- b. For safety reasons, students who leave after the closing hour must also leave the campus immediately.

RESIDENCE HALL KEYS

1. Any student returning to campus after the closing hour must obtain a key from the Security Office in Ann Carter Lee. The person on duty will record her/his name and key number, request that she/he show her/his student identification card, and require that she/he sign for the key. Upon returning to the residence hall the student must deposit the key in the wooden box, placed right inside the main door, and notify the Security Office (Extension 234) of her/his safe return.

No student will be issued a key without an identification card. If the student does not have an identification card, she/he must call someone to bring it to the Security Office before a key will be issued. If the student cannot

obtain her/his identification card by this means, she/he must call the head resident or senior assistant and have one of them admit her/him to the dorm.

2. The following constitute key violations:

a. failure to notify the Security Officer of safe arrival to the residence hall within 30 minutes after obtaining key;

b. failure to deposit key in appropriate box immediately after safe arrival.

3. A student who does not return the key immediately upon entering the residence hall will be dealt with through the system of automatic punishments.

a. For the first offense, the student will receive a written warning from the judicial chairman of the residence hall.

b. For the second offense, the student will receive two hall offenses.

c. For the third offense, the student who will now have received four hall offenses will be subject to a residence hall trial.

d. For more than three offenses, the student will be dealt with individually by the Campus Judicial Chairman who will then decide the action deemed necessary.

4. The punishment of a fine up to \$25 may be handed a student who loses a key which has been signed in her/his name. The punishment will be decided upon by the Residence Hall Judicial Court.

5. For her/his own safety, a student must enter her/his respective hall immediately upon returning to campus after the closing hour.

6. When using the doors after closing hours, a student must make sure that the door locks securely behind her/him.

7. In order to provide for the safety of the other residents, a student must not duplicate a key or allow a key to be duplicated. Such duplication constitutes a fraud, and offenses will be dealt with by the Honor Council.

DRINKING

1. Any intoxication (to the extent that a student's condition or conduct shall be offensive, disruptive, or destructive), or consumption of alcoholic beverages in public violates the Virginia state law and the acceptable standards of student conduct at Mary Washington College. Such infractions will be referred to an appropriate judicial body of the Student Association. Serious offenses may result in suspension or expulsion:

a. It is unlawful for persons under twenty-one (21) years of age to purchase or possess alcoholic beverages having an alcoholic content in excess of 3.2%.

b. It is unlawful for any person under the age of eighteen (18) years to purchase alcoholic beverages having an alcohol content of 3.2% or less, or to possess any beverage so purchased.

c. It is unlawful to consume alcoholic beverages in public except that they may be consumed in duly licensed public establishments.

d. It is unlawful to be intoxicated in public.

2. The following regulations, agreed upon by both the Executive Cabinet of the Student Association and the administration of the College, are intended to interpret further—and more specifically—the general drinking rules.

a. Individual residence hall rooms will be the only areas on the campus considered private. Hallways, parlors, recreation rooms, and kitchens are not included in the definition of residence hall rooms.

b. In residence halls, excessive noise or any other activity which infringes upon the rights of others will be dealt with by an appropriate judicial body of the Student Association.

DRUGS

The possession or use of narcotics or dangerous drugs without a doctor's prescription is prohibited by State law and by the College. Violations of these provisions shall be referred to the College administration, which will, in turn, refer them to the proper authorities.

FACULTY-STUDENT GOVERNANCE:

All departments and special degree programs must develop and implement policies of student participation in the affairs of these departments and groups, including voting student representation at their meetings. Student representatives are to be elected by their respective departmental majors or constituencies.

GUESTS

1. All guests are expected to abide by the same rules and regulations as the residential student, and it is the responsibility of each student to see that her/his guests do so.

2. Guests are expected to leave the residence hall at the closing hour unless provisions have been made for them to remain overnight. No male may be an overnight guest in a female residence hall; and no female may be an overnight guest in a male residence hall.

3. Overnight guests must register with the Residence Director or person in charge. (Anyone not assigned to the room will be considered a guest.)

4. No overnight guests may remain on the campus beyond 48 hours. No overnight guests are permitted during examinations or during the period from the end of examinations through Commencement.

5. Students, faculty, and administrators may ask any loiterer to leave the campus.

6. For safety reasons, it is advisable that students and their guests avoid poorly lighted areas on campus—the tennis courts, around the library, behind duPont, and behind the Infirmary.

LIBRARY

Observance of all library rules and policies is expected of all students. The free use of open stacks and the full use of all library facilities are extended to the entire student body, in return for which the Library asks for full student cooperation in order that its resources may remain accessible to everyone. Abuse of regulations may result in individual penalties in addition to the denial of specific library privileges.

SA FACULTY PLAN

Students have the privilege of inviting faculty members and their families to be their guests at the College dining hall. Student hostesses must sign up 24 hours in advance in the Office of Student Services in ACL and pick up the ticket for which there is no charge.

SIGN OUTS

1. Each student is **encouraged** to sign herself/himself out and in on her/his blue envelope when leaving the campus and returning after 9:00 p.m., or for overnights. Destination or information as to where the student may be reached in case of emergency should be put inside the envelope and removed by the student when she/he returns. This sign out procedure is to be instituted at the discretion of the individual student. For those students who choose not to follow the procedure, arrangements for notification in case of emergency may be made to suit their particular case.

2. When leaving campus for emergency reasons, the student must notify the Residence Director or person in charge. This is necessary to assist the student in arranging for excused class absences.

SMOKING

1. Smokers are responsible for any damage to College property. They are expected to comply with safety regulations at all times.

2. Because of fire regulations, smokers may not smoke in the following areas:

- a. In ACL ballroom during dances;
- b. In the library (except in the smoking room);
- c. In George Washington, duPont, and Monroe auditoriums;
- d. In the gym, locker rooms, or swimming pool area of Goolrick Hall.

3. Smoking is permitted in the classrooms unless there is a specific objection from the instructor or any member of the class.

SUNBATHING

Sunbathing in **bathing suits** will be allowed in the following areas only:

- a. Behind duPont;
- b. The archery range and hockey field when there are no classes;
- c. On the ramps of Tri-Unit, Mason and Randolph halls;
- d. The sundecks at Goolrick;
- e. Between Jefferson and Framar.

TELEPHONES

Unrestricted telephone extensions are never to be used by students for long distance calls. For any necessary local calls, permission must be obtained from the Residence Director or person in charge. A student accepting a collect phone call will be responsible for charges.

VISITATION HOURS

1. During visitation hours students are permitted to bring male guests (or female in the case of male residence units) to their rooms in the residence halls. Consideration of room-mates and other residents is urged.

2. Specific regulations regarding visitation include:

- a. All guests must register, both upon entering and leaving, with the official in charge of the residence hall.
- b. Students must accompany their guests at all times.
- c. Unaccompanied guests found in areas other than the public parlors will be detained and questioned by appropriate College officials.

3. In an effort to provide maximum freedom of choice—and responsibility—students are able, **with parental permission**, to choose from among the following visitation plans:

- a. Visitation from 11:00 a.m. to 6:00 p.m. on Saturday and Sunday;
- b. Visitation from 11:00 a.m. to closing hour on Friday, Saturday, and Sunday;
- c. Visitation from 11:00 a.m. to closing hour any day

of the week;

d. Off campus living.

4. In each of the above plans, the hours represent maximum limits; however, any residence hall as a whole, or any of the smaller units within the whole, may vote to restrict further these hours.

PENALTIES FOR VIOLATIONS

1. Automatic Punishments

In cases involving minor infractions of the rules, the student is dealt with by means of the system of automatic punishments within the judicial department of the residence hall. Administered by the Residence Hall Judicial Chairman, the automatic punishments cover Student Association and Hall offenses and are not cumulative from one semester to another. Each hall legislative council may establish policies for the welfare of its own group.

The Executive Chairman of the Student Association, the Campus Judicial Chairman, or the Residence Hall Judicial Chairman, at her/his discretion, may require a student to appear before the Residence Hall Judicial Committee for the infraction of one or more Association and/or Hall offenses. They may also refer a case immediately to the Joint Council after consultation with the Campus Judicial Chairman. The accumulation of more than three Hall offenses generally results in a mandatory appearance before the Residence Hall Judicial Committee.

2. Serious Infractions

In cases involving serious infractions of rules, the Residence Hall Judicial Committee or the Joint Council may withdraw certain privileges from students who have violated College regulations. Punishments range, according to the seriousness of the offense, from the withdrawal of the privileges concerned in minor rule infractions, to strict campusing or a modification thereof, to social probation, or to suspension for infractions of a more serious nature. In cases of a very serious infraction, expulsion from the College may be in order on recommendation of the Joint Council.

3. Campus

Campused students are not permitted to leave the campus except to attend church services on Sunday mornings. These students may engage in all on-campus recreational activities provided by the College and may have dates on campus.

Penalties regarding campus do not pertain to holidays or between semesters.

4. Strict Campus

A student who has been penalized with strict campus will be subject to the following:

- a. May not have callers of the opposite sex;
- b. May not attend dances;
- c. May spend the night only in her/his own residence hall;
- d. May not be absent from the campus except to attend church services on Sunday morning;
- e. Will be recorded as suspended for the remainder of the session if she/he withdraws voluntarily from college.

Penalties regarding strict campus do not pertain to holidays or between semesters.

5. Social and Residential Probation

A student placed on social probation must appear before the Joint Council if she/he violates a major SA regulation (e.g. drinking, visitations, or breaking imposed campus penalties), and may be subject to expulsion. Social probation may be imposed in addition to any other penalties.

A student must appear before the Residence Hall Judicial Committee if she/he commits a house offense or violates an SA regulation. Residential probation may be imposed in addition to any other penalties.

6. Suspension and Expulsion

In suspension and expulsion the student involved must leave campus as soon as practicable, following consultation with the Dean of Students, after the penalty has been imposed.

Suspension: A student suspended from the College may

not reapply until the designated time and must do so to the Committee on Admissions.

Expulsion: A student expelled from the College is ineligible for readmission.

7. Both the Judicial and the Joint Councils may impose penalties other than those listed.

8. Notification of Parents

Parents or guardians will be notified by the Chairman of the Joint Council or by the Dean of Students at the request of the Campus Judicial Chairman.

Notification will be made for cases of serious disciplinary penalties.

In those cases involving less than two weeks of campus, the Residence Hall Judicial Committee may recommend, through the Campus Judicial Chairman, that the parents or guardians be notified by letter from the Dean of Students.



ADMINISTRATIVE REGULATIONS AND INFORMATION

Following is a general alphabetical listing of facilities and services available and the office responsible, as well as regulations affecting both residential and nonresidential students. Hours of operation for offices and services are listed in a following section.

ACCIDENT REPORTS

1. A report of an accident in which a residential student is involved must be made as soon as possible to the Residence Director, Senior Assistant, or Administrative Aide, who will inform the Office of the Dean of Students; a nonresidential student should report an accident to the Campus Security Office.
2. When there has been injury of any kind, the student may seek medical aid in the College infirmary.

ALCOHOLIC BEVERAGES AND DRUGS (SEE STUDENT ASSOCIATION SECTION)

AUTOMOBILES

The general regulations regarding student automobiles are stated here only in outline. Explicit rules governing registration, parking, penalties, etc. are printed in a pamphlet

available to faculty, staff, students and interested parents.

Student automobiles are permitted primarily for convenience in shopping and for weekend and vacation travel. Driving from building to building within the campus is discouraged.

Parking spaces are extremely limited and priority must be given to faculty and staff members meeting job requirements. As a privilege extended to nonresidential students, residential seniors and residential juniors ONLY, special on-campus parking permits will be issued for properly registered automobiles. Any other student able to make private arrangements for offstreet parking in the City may bring a car to Fredericksburg provided:

(a) the owners and/or operators are subject to all of the motor vehicle laws of the Commonwealth of Virginia and of the City of Fredericksburg, as well as the regulations of the College.

(b) any such student car may not be parked within the confines of the campus EXCEPT temporarily, in clearly marked time zones, and for the express purpose of loading and unloading.

General College Regulations:

1. All student cars whether parked on campus or kept in town, including those operated by nonresidential students, must be registered in the Office of Security (ACL Hall). The College registration sticker must be prominently displayed on the left rear bumper immediately after issue. Registrations are to be renewed each session.
2. Any student automobile operator under age 21 must have on file as a requirement of registration a signed statement from parents or guardian indicating knowledge and understanding of the regulations and granting the student permission to operate a motor vehicle at Mary Washington College and in the City of Fredericksburg.
3. The Office of Security (ACL Hall) is to be advised when a vehicle is no longer owned or operated by

the person to whom the registration sticker was issued, and the sticker should be removed from the car. Any changes in make, model or license numbers should also be reported.

4. Although the privilege of parking a car on campus is given only to residential seniors, second semester juniors, and nonresidential students, other students producing evidence of need for transportation due to illness or disability may request permission in advance to use or to park cars on the campus. Such requests, whether for temporary or full-term parking permits, will be considered on their individual merits.
5. No student car is to be parked on Campus Drive between the hours of 7:45 a.m. and 5:00 p.m., Monday through Friday. The entire length of this main road, from gate to gate, is reserved for faculty and staff cars and visitors conducting business with the College.
6. Several parking spaces near each building are reserved for employees. Students may use any other unmarked spaces, although the College cannot guarantee space for anyone. (Cars parked on College Avenue or Sunken Road should be on the College side of these public streets, in deference to other property owners.)
7. Fines, payable to the College, will be assessed for parking violations, for failure to register vehicles, for improper display of decals, etc. After the third offense, the privilege of driving on campus is subject to revocation. (Fines are deposited in the Student Activities Fund from which the Student Association draws its appropriation.)
8. The College reserves the right to withdraw the privilege of car registration, or not to issue parking permits, if it is in the best interest of the students and of the College.
9. The College assumes no responsibility for the care or protection of any vehicle or its contents at any time. All persons operating vehicles on the campus assume full responsibility for meeting legal requirements and

for any liability or damage claims.

10. The motor vehicle regulations of Mary Washington College are in effect at all times, including vacation periods. Enforcement is the responsibility of the Campus Security Office.

BANKING

Money may be deposited in the bank operated by the Comptroller's Office in George Washington Hall. Withdrawals are made in cash, since no check-writing service is available. Checks drawn on other banks may be cashed here. Students are urged to use this service since the College cannot be responsible for money or valuables left in residence halls.

BICYCLES

1. All bicycles must be licensed in accordance with the regulations of the City of Fredericksburg and the Campus Security Office.
2. Riders are not to use campus or city sidewalks.
3. Bicycles must be parked in designated areas at each residence hall.
4. No bicycles may be stored or parked in hallways, individual rooms, doorways, or on porches.
5. Only a limited number of bicycles may be stored between sessions; therefore, students are requested to take their bicycles home or to make special arrangements with the Housekeeping Office for their storage.

BOOKSTORE

The College Bookstore handles all the textbooks used in the academic program. It also carries related instructional supplies, a few personal items, greeting cards, film, jewelry, etc. A large department is devoted to "trade" books, both hard and paperbacked, made up of current novels, classics, and recommended outside reading. All transactions are on a cash basis.

CALENDAR-SCHEDULING ACTIVITIES

To avoid conflicts in interest and utilization of space, every function outside the class schedule is to be booked on the calendar maintained by the Office of Student Services. The procedure for listing an event is as follows:

1. Clear date and place at least ten (10) days in advance of the program.
2. At time of clearance make request for equipment and supplies required for the program.
3. When request is approved, the activity is automatically publicized in the College Bulletin.
4. It is necessary that the office be notified of cancellations or changes in dates.

CHANGE OF RESIDENCE

Any student contemplating a change of residence involving College housing must consult in advance with the Dean of Students. Each case will be considered on its individual merits.

COUNSELING AND GUIDANCE

The College attempts to provide adequate guidance and counseling without taking from the student the responsibility for making personal decisions. A Faculty Committee on Academic Counseling and Guidance helps to establish policies in this area.

For special problems the College offers to its students psychological services on a full-time basis. Testing is available for the assessment of aptitude, interest, and personality patterns as they relate to academic and career-oriented questions and plans. The Counseling Center also receives students (for the most part self-referred) who present problems in personal, emotional, and social adjustment. The facilities of the Counseling Center are provided by the College on a non-fee basis and with complete assurance of confidentiality.

Advising of freshmen and sophomores is provided by the Office of the Assistant Dean for Academic Counseling and Guidance. Faculty members who serve as staff of the office

help students to plan a program of studies and are available for regular consultation throughout the year. Advising of upperclass students is provided by the chairman of the major department or someone designated by him at the time permission to major is received.

FIELD TRIPS

The College sponsors field trips in individual courses when the activity is an integral part of the required classwork of the course. The College does not, however, excuse students from classes that may be missed while participating in a field trip. Therefore, all field trips must be planned at a time when the participating student will not have to miss other classes, except as he makes a *completely voluntary* choice to do so. Before the use of the buses or state owned automobiles will be authorized, complete assurance must be given to the Office of the Dean that the students will not be required to miss other classes and that the activity will be an integral part of the work in the particular course. Attendance at events of peripheral significance or of general cultural value may not use free transportation supplied by the College. Such activities must be a part of the student's own financial responsibility toward his education, and must be announced in class as part of the course requirements before the end of the drop/add period. By this means the student may then decide that he is willing or not willing to accept the financial responsibility and may either continue in the course or withdraw without penalty.

FINANCIAL ASSISTANCE

Mary Washington College makes every effort to provide scholarships, loans and part-time employment for deserving students in need of help in meeting their College expenses.

Information and applications may be obtained from the Office of the Director of Financial Aid, George Washington Hall, Room 215.

STUDENT EMPLOYMENT

The College offers many opportunities for part-time employment for qualified students with a "C" average or better. Most positions, which include those in the library, residence halls, dining hall and faculty offices, pay for approximately \$400 to \$600 for the nine-month session depending on the number of hours actually worked. Information and applications may be obtained from the Office of Student Employment, George Washington Hall, Room 102.

CLEARANCE FOR EMPLOYMENT

A form requesting clearance to act as campus representative for any outside firm is to be filed with the Office of Student Services and approved prior to beginning actual employment.

FIREARMS

The possession, carrying, use, or threatened use of firearms on campus by other than authorized law enforcement personnel is prohibited.

FOOD SERVICE

Regular meal service in the College dining hall is available only to residential students since their board is included in the semester's fees. Students may sign for invited guests and will be billed monthly for guest charges.

Meal Prices for Guests:

Breakfast—\$.50

Lunch—\$1.00

Dinner (including mid-day Sunday)—\$1.50

The College Shop, a fountain service operating on a cash basis, is located in Ann Carter Lee Hall. In addition to sandwiches, a hot meal is served during the lunch hour. The shop is open to all members of the College community and their guests.

Snack foods and soft drinks are available from vending machines in all residence halls. Bottles **MUST** be returned by the user to the location of the machines in order to satisfy our contract with the vendor.

IDENTIFICATION CARDS

The College provides each student with an identification card. Students are required to present the I.D. Card for check-cashing and may be asked to present it for admission to College functions. These cards are not transferable and falsification of data is an Honor Code offense. Incidents involving loss or misuse of this card should be reported to the Office of Security (ACL Hall).

INFIRMARY

The Infirmary provides, in general, emergency and diagnostic service for residential students. It does not provide for physical examinations, immunizations, allergy injections, or birth control measures.

Admission as a patient to the Infirmary may be approved by a member of the College medical staff, including nurses, at any time. A registered nurse is on duty, and a physician is on call at all times.

One of four College physicians is available at the Infirmary Monday through Saturday from 1:00 p.m. to 2:00 p.m.

There are no general student visiting hours for Infirmary patients.

In the event of serious illness or accident, it is necessary that notification of parents, arrangement for emergency transportation, and admission to the Infirmary or local hospital be handled by a member of the medical staff.

Any student who calls the Infirmary for medical assistance will be advised by the registered nurse on duty. If it is felt necessary for the student to come to the Infirmary, the decision will be made by a member of the medical staff, who will also make appropriate arrangements for transportation. Students or their friends are requested not to call parents, rescue squads, campus police (for transportation), or physicians.

The decision to notify the parents or guardians of any medical problem involving a student is a professional one and must be made by the medical staff of the Infirmary. While the physicians and nurses may wish to consult with adminis-

trative officials—or, vice versa—about particular cases and the final decision made jointly, the primary responsibility for any action must rest with the medical authorities based on the individual circumstance involved.

In addition to the four physicians who are responsible for routine visits to the Infirmary and the registered nurses who are on duty at all times, the medical staff also consists of two dentists—an oral surgeon and an orthodontist. Both dentists are on call by the Infirmary for any emergency services.

There will be a charge for prescription medication ordered by a College physician, laboratory tests, x-rays, and consultation by any physician other than a member of the College medical staff.

Medical excuses for both residential and nonresidential students will be reported to the Registrar, and requests for excuses should be submitted to the Infirmary within three days after the absence occurs.

All residential students must have been treated in the Infirmary as a patient to receive a medical excuse for classes not attended.

KEYS (see Residence Halls [d])

LAUNDRY

1. Laundry service is included in the fees paid by residential students and is available to them at no additional charge.
2. Laundry is collected and delivered on a weekly schedule to a designated area in each residence hall.
3. Each student is assigned an identifying laundry mark which must appear on each item to be washed as well as on the laundry bag itself. The laundry mark is a code based on name and room assignment. It is of the utmost importance to report any change in residence to the laundry supervisor who will determine what change in mark is necessary. Since even indelible inks eventually fade, it is wise to renew laundry marks before they become illegible. Unmarked laundry will be returned unwashed.

4. Each laundry bag must be accompanied by an itemized laundry list. It is wise to keep a duplicate copy. Claims for lost laundry must be made promptly and claim slips presented.
5. Laundry deliveries should be examined promptly and missent items returned immediately.
6. Each residence hall has coin-operated washing machines and clothes dryers for those students who prefer to personally take care of laundry.

LIBRARY

E. Lee Trinkle Library contains some 220,000 volumes, most of which are located in stacks open to Mary Washington faculty, staff and students. Each student is provided with information concerning the arrangement of materials and the regulations and procedures connected with the use of the Library. See statement on the Library under Student Association Regulations, page 15.

MAIL

Students may rent post office boxes directly from the College Station, a Federal facility adjacent to the campus, which also serves area residents. Students should advise all correspondents of their box numbers, since this is the only provision for personal mail. However, to insure delivery of Special Delivery items, they must be addressed to the student at a specific residence hall.

The College provides a daily delivery of official mail to administrative faculty and offices, residence halls and student offices.

MARRIAGE

1. A student entering into a secret marriage prior to enrollment or during attendance at college (including summer and other vacation periods) may be ineligible to remain in residence.
2. Any change in status (marital, residential, nonresidential) must be discussed with the Dean of Students.

Whether or not the student may continue in residence is considered on the individual merits of each case.

OFF-CAMPUS RESIDENCE

All students who are in good standing academically, financially, residentially, and socially and are not the recipients of financial assistance (excluding student aid and state teachers scholarships) may, with the written consent of their parents or guardians, reside off campus.

Permission to live off campus will be granted for the full academic year. Students receiving this permission will not be entitled to the services of the laundry or infirmary; however, they may take meals in the dining hall provided they do so on a complete board plan.

No permissions will be granted after August 1.

Applications must be obtained from the Director of Admissions, Room 303, George Washington Hall.

PETS (see Residence Halls [d])

LOST AND FOUND

The Lost and Found service is handled in the Office of Student Services, Room 204, Ann Carter Lee Hall. Students are urged to mark all belongings for ease in identification. All items found anywhere on campus should be turned in to the Office of Student Services between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A record will be made and the finder furnished a copy. Lost items will be held for sixty days and then they will be given to appropriate charities—or, if requested, the original finder may claim an item. The *College Bulletin* will list items which have been found if they appear to have value. Anyone losing an item may use the *College Bulletin* to advertise the loss. Such notices should be submitted to the Office of Information Services, Room 308, George Washington Hall, Extension 397.

PERMISSIONS (SPECIAL)

1. Special permission must be obtained from the Residence Director, Senior Assistant, or person in charge of the residence hall:
 - a. to leave a residence hall after closing hours.
 - b. for male guests (or female in the case of male residence units) to enter students' rooms except during visitation (open house).
2. Special permission must be obtained from the Dean of Students for:
 - a. inter-residence hall room changes.
 - b. remaining at Commencement or beyond the 24-hour period after examinations.
 - c. any change in status (residential or nonresidential student).
 - d. withdrawal from college.
3. Special permission must be obtained from the Office of Student Services in Ann Carter Lee Hall for:
 - a. emergency automobile permissions.
 - b. the use of college facilities (space and equipment).
 - c. group transportation under College auspices whether by College-owned bus or chartered services.
 - d. any sales on the campus by individuals or organizations, including commercial and service agencies such as Scouts and Red Cross.



PLACEMENT BUREAU

The College Placement Bureau in Ann Carter Lee Hall aids seniors in securing positions following graduation. Its services are also available to underclassmen and alumnae seeking guidance about job possibilities.

POLICE (see Security)

RESIDENCE HALLS

Outlined here are those things which are basic to all residence halls on the campus.

(a) Opening and Closing

1. In the fall, unless they have assigned campus duties, returning students may not come to the campus until the day preceding registration for incoming students.
2. Residence halls are closed at 6 p.m. the last day classes are scheduled before a holiday.
3. No provision is made for students to remain in residence during the scheduled holidays except the Thanksgiving vacation.
4. Special arrangements to remain in residence for Spring vacation must be obtained from the Dean of Students.
5. Students other than graduating seniors are required to check out of their halls within twenty-four (24) hours after their last examination. Any extension must be made through the Office of the Dean of Students. This includes students who desire to remain through Commencement.
6. No overnight guests are permitted during examinations or during the period from the end of examinations through Commencement.

(b) Fire and Safety

1. Fire drills are held regularly under the direction of the Student Association's Safety and Welfare Chairman who issues printed instructions for each room. A student should determine the location of the fire extinguisher and the fire

EXIT nearest his/her room.

2. Only an individual personally aware of a fire on campus is to dial 432, a direct emergency line to the Fredericksburg Fire Department. The location is to be described as clearly as possible and then reported at once to the Residence Hall Director or person in charge of the residence hall.
3. The College reserves the right to make periodic safety inspection of all living quarters and appliances therein. Procedures for "room check" will be established by the Safety and Welfare Chairman and the Residence Hall Director.

(c) Room Assignments

1. Although the College makes every effort to furnish information and readmission applications directly to enrolled students, it is the responsibility of the individual student to see that all requirements are met. Likewise students entering the College for the second semester are subject to these requirements.
2. Every student now in residence must complete an application for readmission prior to March 1. After March 1 no one is permitted to register for a room.
3. No student may retain the same room without a roommate. Application for readmission for both students must be completed before March 1.
4. Those students who cannot register will be placed on a waiting list and will be assigned rooms by the Office of the Dean of Students.
5. Freshman rooms are assigned by date admission was offered.
6. Applications for small residence units must be made to the Office of the Dean of Students for consideration.
7. Any vacancy in a room may be filled by the Office of the Dean of Students.
8. Changes in rooms or residence halls without

- permission will not be allowed.
9. All room changes must be made in the Office of the Dean of Students.
 10. No student may remain in Ann Carter Lee Hall or any academic building after the closing hour of that building.
 11. Students must reside in rooms that are assigned to them.

(d) Housekeeping and Storage

Responsibilities

The room to which each student is assigned is her/his responsibility for the term of residence. Students, in effect, have leased the space, and the equipment therein, from the College. Rooms are subject to periodic inspection and occupants are held accountable for any damages or missing items when the room is vacated. Privileges of decorating are limited to curtains (the College provides curtain rods), bedspreads, and wall-hangings that can be hung from existing picture mouldings. Nails and tapes are prohibited.

Cleaning

Each student is expected to keep her/his own room clean. College-employed maids have assigned duties in the public areas of each building. Any question regarding additional work or suggestions for areas that need attention should be directed to the Head Resident, Administrative Aide, or Assistant, who will then consult with the Housekeeping Supervisor.

Parlors

The parlors are primarily for receiving and entertaining guests and must be vacated at the closing hours. Other areas are provided for study and lounging.

Cooking and Ironing

Cooking is permitted only in kitchenettes and any food kept in student rooms should be in metal or plastic containers

with tight lids. Ironing is permitted only in designated pressing rooms.

Pets

For obvious reasons of safety and sanitation, the feeding or housing of pets is absolutely forbidden in any of the College buildings. The only exception made is for animals used by faculty members under controlled conditions for the academic program.

Keys

For security purposes, keys to individual room doors and/or closets are available from the Residence Hall Director. Lost keys will be replaced at a charge of \$1.00. All keys are to be returned to the Residence Director upon withdrawal or at the end of the school term. A charge of \$2.00 will be made against the account of the student who fails to return each key issued to her/him.

Students are reminded not to enter rooms of other students when they are not in. It is also stressed that when visiting other residence halls, students and guests should announce themselves at the main desk. Unannounced wandering through buildings is extremely unwise.

Trash Disposal

Most of the buildings are not equipped with adequate incinerators. Trash is to be deposited in designated areas and will be removed on a regular schedule. Students are reminded of the danger of throwing aerosol or pressurized cans into incinerators. All such items, including glass bottles, must be given special attention.

Trunks

No personal belongings may be left in student rooms between sessions. Only trunks, footlockers and suitcases may be left in College storage rooms over the summer, tagged in accordance with instructions from the Dean of Students. The College assumes no liability for stored items.

Trunks packed for storage should not be overloaded. Keep in mind the men who have to move these items to other buildings.

Large trunks are not permitted in rooms. They are to be packed and unpacked in storage rooms. Small lingerie chests or covered footlockers that can be incorporated in the room furnishings are permitted so long as the student understands that the College can provide no help in lifting or moving them.

Vacations

When leaving for a weekend or an extended vacation period, students are asked to see that faucets are not dripping, appliances are unplugged, windows are closed, etc. In other words, the student should make certain that her/his quarters and belongings are secure from weather, vandalism and other hazards.

SEARCHES AND SEIZURES

1. Appropriate College personnel may make reasonable inspections of the College premises, including residence hall rooms, for maintenance purposes. This, of course, does not involve searching a student's personal property. No warrant is needed for such an inspection, which should be routine; and adequate notice should be given before the inspection takes place.
2. If College personnel have reason to suspect a maintenance problem of an emergency or critical nature, such as to render advance notice unfeasible, they may go into a residence hall room to investigate and to perform necessary maintenance. Again, no warrant is needed.
3. If the College authorities have reasonable cause to believe that a College rule is being violated in a manner which prejudices the proper and efficient operation of the College for the welfare of the student body generally, the College authorities may inspect a student's room for the purpose of investi-

gating the violation and enforcing the College's rules. It goes without saying that this is an extremely delicate situation. However, if there is reasonable ground for *belief* that the violation is taking place, the search is necessary for the investigation of the violation and the enforcement of the rule, and action against the offender is limited to academic procedures as distinguished from criminal proceedings, no search warrant would be required. College security officers, accompanied by at least one College official, will conduct such a search.

4. If the search is to be made for the purpose of investigating a violation of the criminal law, a search warrant should be obtained even though actual prosecution may not be contemplated.
5. There are situations in which searches may be made of private residences without search warrants. Examples of these include: the search of the area under the immediate, personal control of a person being arrested; the invasion of a person's home in hot pursuit; or a search made when it is not reasonably possible to get a search warrant. These are all extraordinary situations.
6. Evidence observed by College personnel under situations 1, 2, and 3 may be used in Court in a criminal prosecution as well as in a College disciplinary proceeding. However, in order for this to be the case, the inspections made under situations 1, 2, or 3 must have been made in good faith and not as a subterfuge or excuse to obtain evidence not otherwise obtainable.

SECURITY OFFICE (POLICE)

The Campus Security Office serves to protect College students, to direct traffic, and in general to aid in promoting safety and order on the campus. The Campus Security Office's extension is 234.

1. Since the main campus drive is State route 330, students are cautioned to use the sidewalks at all times,

with special attention to the walk between Ann Carter Lee and the Sunken Road entrance to the campus.

2. The State and city law regarding the load for passenger cars is a maximum of six (6) plus the driver—this includes taxis.
3. In using taxis for transportation students are urged to be careful to engage only licensed vehicles.
4. It is wise to use the crosswalks at the Bypass and when crossing College Avenue going to and from the Post Office.
5. The removal of identification, parking, safety, and other campus signs is to be done only by College personnel.

SUMMER STORAGE (see Residence Halls)

TELEPHONE SERVICE

The telephone number of the College is: Area Code (703) 373-7250. Each residential student will be assigned the extension number of the hall phone nearest her/his room. Only local and prepaid calls may be received through the switchboard. Unless incoming calls are placed person-to-person, toll charges begin the moment the College operator answers. The switchboard is open from 7:00 a.m. to 12:00 midnight Sunday through Thursday and until 2:00 a.m. on Friday and Saturday. Incoming calls are received only during these hours. Emergency calls after the closing hour will be handled by the College operator on an individual basis. All outgoing long distance calls must be made from the pay stations located in each building. The telephones in the residence hall offices are for official use and are not to be used by students. Hall telephone use is to be shared by everyone, and specific regulations may be set by the residents of each house.

Westmoreland Hall and the small residences are the only dormitories wired for outside telephone lines available for personal subscription. Contracts for private lines must be made directly with the telephone company.

TRUNKS (see Residence Halls)

USE OF COLLEGE FACILITIES

1. College space is available to any student or group of students for use in a manner which is not physically destructive, which is not unlawful, which does not discriminate on the basis of race, religion, color, national origin, or sex, and which does not disrupt academic activities, scheduled events, College functions, and other normal pursuits that take place in the area.
2. The Vice President, or other persons designated by the President or Vice President, is authorized to ask any students who are using or occupying College space in a manner that is inconsistent with the provisions in paragraph one to leave.
3. College space must be reserved in order to assure its availability. Available space may be reserved at the Office of Student Services.
4. The Vice President, in cooperation with those who have reserved space, may develop and make available in advance specific provisions to govern student conduct at a given event.
5. The Vice President, or other persons designated by the President or Vice President, is authorized to ask any students who engage in conduct that is inconsistent with paragraph four to leave.
6. Disregard of any of the above regulations may result in disciplinary action by the College or in prosecution by the appropriate civil authorities.

The following Act was enacted by the General Assembly of Virginia on March 19, 1970:

1. Any person, whether or not a student, directed to leave the premises of any institution of higher learning by a person duly authorized to give such direction and who fails to do so shall be guilty of a misdemeanor. Each day such person remains on the premises after such direction shall constitute a separate offense.

WITHDRAWALS

1. All students, residential and nonresidential (full and part-time), contemplating withdrawal from the College for any reason during the session are to see the Dean of Students personally well in advance of departure.
2. A student who withdraws from the College when on academic probation or one who is suspended by the Joint Council or Honor Council is not eligible for readmission.
3. In the interest of student welfare the College Administration reserves the right to request any student to withdraw whose conduct or general attitude is considered unsatisfactory, even though no specific charge is made.



RESIDENCE HALL DIRECTORS

Residence Complex Directors, Residence Hall Directors, Senior Assistants, and Administrative Aides are concerned with the residential life of the students. Their responsibilities are to interpret policies, and to direct and to oversee the residence halls. They are responsible to the Dean of Students.

RESIDENTIAL APPOINTMENTS FOR 1972-73

Four Complexes

1. Jefferson Hall—Bushnell Hall
Mrs. C. A. Henry—Complex Director—Jefferson
Miss Sandra Byrnes—Senior Assistant—Bushnell
2. Marshall Hall—Russell Hall
Mrs. Freda Fryer—Complex Director—Marshall
Miss Julia Hines—Senior Assistant—Russell
3. Mason Hall—Randolph Hall
Mrs. A. M. George—Complex Director—Mason
Miss Susan Regan—Senior Assistant—Randolph
4. Tri-Unit, Fairfax Annex, and Westmoreland
Mrs. H. B. Chase, Jr.—Complex Director—Ball
Miss Judith Parker—Senior Assistant—Westmoreland

Three Freshman Halls

1. Mrs. Freda Fryer—Director—Marshall Hall
2. Mrs. Irene G. Doran—Director—Virginia Hall
3. Mrs. S. E. Gallamore—Director—Willard Hall

Small Houses

1. Miss Carole Lynn Schildwachter—Administrative Aide
—Brent
2. Miss Ellen Juul-Nielsen—Administrative Aide—Framar
3. Miss Dianna Furr—Administrative Aide—Marye
4. to be announced—Administrative Aide—Trench Hill

OFFICE HOURS and SERVICES

Generally speaking, when offices close and services cease, the buildings are locked at the designated closing hour. Exceptions are announced in advance when special functions are scheduled.

George Washington Hall

All administrative offices and the campus mail service:

Monday–Friday: 8:00 a.m.–5:00 p.m.

Banking Hours (Comptroller's Office):

Monday–Friday: 9:00 a.m.–1:00 p.m.; 2:00 p.m.–3:30 p.m.

Ann Fairfax Hall

Office of the Dean of Students:

Monday–Friday: 8:00 a.m.–5:00 p.m.

E. Lee Trinkle Library

Monday–Friday: 8:00 a.m.–11:00 p.m.

Saturday: 9:00 a.m.–5:00 p.m.

Sunday: 2:00 p.m.–11:00 p.m.

Seacobeck Dining Hall

Monday–Friday

Breakfast: 7:00 a.m.–8:00 a.m.

Late Breakfast: 8:00 a.m.–10:00 a.m. (Continental Breakfast and cold cereal in the downstairs dining room)

Lunch: 12:00 Noon–1:00 p.m.

Dinner: 5:00 p.m.–6:00 p.m.

Saturday, Sunday

Breakfast: 8:00 a.m.–9:00 a.m.

Late Breakfast: 9:00 a.m.–10:00 a.m. (Continental Breakfast and cold cereal in the upstairs dining room)

Dinner: 12:30–1:30 p.m.

Supper: 5:00 p.m.–6:00 p.m.

Meal prices for Guests:

Breakfast: \$.50

Lunch: \$1.00

Dinner: \$1.50 (including mid-day Sunday)

Ann Carter Lee

Although certain services have specific hours, the student activities building is open generally from 7:30 a.m. until 10:00 p.m. Monday–Friday; Saturday, 7:30 a.m. until 8:30 p.m.; Lounge A follows this schedule; however, Lounge B is open from 7:30 a.m. until 11:30 p.m. if it is in use by students.

Student Services

The Office of Student Services in Ann Carter Lee Hall coordinates student services and extracurricular activities, both on and off the campus. These include the responsibility for maintaining the College calendar (all campus activities must be cleared before final scheduling. See page 25); approving the use of College facilities; coordinating the use of the College bus; issuing tickets for the Concert Series and special campus events requiring tickets of admission; and granting permission for on-campus sales.

Monday–Friday: 8:00 a.m.–5:00 p.m.

Student aide on duty evenings and weekends (hours to be posted)

“C” Shop

Fountain Service:

Monday–Friday: 8:00 a.m.–9:45 p.m.

Saturday: 10:00 a.m.–7:45 p.m.

Sunday: Closed

Meal Service: (Lunch Only)

Monday–Friday: 12:00 Noon–1:00 p.m.

Placement Bureau

Monday–Friday: 8:00 a.m.–5:00 p.m.

Bookstore

Monday–Friday: 8:00 a.m.–5:00 p.m.

Nonresidential Students Room (for exclusive use by non-residential students as a study lounge; not open to dates)
7:00 a.m.–10:00 p.m.

Lounge A (for all students and their guests)

Monday–Friday: 7:30 a.m.–10:00 p.m.

Saturday: 7:30 a.m.–8:30 p.m.

Lounge B (for all students and their guests)

7:30 a.m.–11:30 p.m.

Student Organizations

Office hours for the Student Association, student publications, and other organizations housed in this building will be posted.

College Infirmary

The infirmary is open twenty-four (24) hours a day. The nursing staff is always available to students who need any type of medical attention.

Doctor's Calls:

Monday—Saturday: 1:00 p.m.—2:00 p.m.

Sunday: by appointment only

Academic Buildings

Hours vary from year to year depending on demand for space and class schedules. A complete list for all academic buildings will be published in the first issue of the *College Bulletin* for the 1972-73 session.

Goolrick—(Swimming Pool)

Swimming is permitted only when an approved lifeguard is on duty and there is no conflict with classes. Hours for recreational swimming will be posted by the Chairman of the Department of Physical Education.

College Switchboard

The switchboard is open from 7:00 a.m. to 12:00 midnight Sunday through Thursday, and to 2:00 a.m. on Friday and Saturday. Incoming calls, except emergency, are received only during these hours.





THE ADMINISTRATION

The administrative offices of the College, with the exception of the Dean of Students and the Librarian, are located in George Washington Hall. These include the offices of the President, the Vice President, the Academic Deans, the Registrar and Director of Financial Aid, the Comptroller, the Director of Admissions, the Director of Information Services, and the Director of the Summer Programs. The administrative officials are always available to the student who wishes to discuss personal or academic matters.

The President

The chief executive officer of Mary Washington College is the President, Grellet C. Simpson, who is elected by the Board of Visitors of Mary Washington College. The financial and academic programs of the College are under the supervision of the Board, and interim reports of activities, as well as necessary requests for authority for policy and planning, are presented to the Board by the President of the College.

The administrative officials, the faculty, and the Student Association officers are responsible to the President for establishing policies of Mary Washington College.

The Vice President

The Vice President, Michael Houston, coordinates all administrative functions of the College and is directly concerned with public and press relations, personnel matters, alumnae affairs, campus security, and student services. In the absence

of the President, the Vice President acts in his behalf in consultation with the appropriate officials of the College and the Student Association.

The Dean of the College

The Dean of the College, James H. Croushore, is concerned primarily with policies affecting the academic program of the College and of the student. The Dean is directly responsible for such matters as faculty recruitment, interdisciplinary programs, the instructional budget, academic awards and honors, and suspension and probation regulations.

The Assistant Dean for Academic Counseling, Susan J. Hanna, is concerned chiefly with the advisory program of the College (See Counseling and Guidance, page 25; the Assistant Dean for Instruction, Lawrence A. Wishner, is concerned chiefly with the instructional program of the College.

Students seeking exceptions to academic regulations should consult the Dean; those seeking to add or drop a course or advice on courses should consult the Office of the Assistant Dean for Academic Counseling; those seeking credit by examination, advice on special majors, or those with suggestions for academic innovations and improvements such as audio visual material should consult the Assistant Dean for Instruction.

Students wishing changes in examination schedules, leaves of absence, advice on probation or suspension rules may consult either the Dean or the Assistant Dean for Academic Counseling.

The Dean of Students

The Dean of Students, Mildred A. Droste, deals administratively in the broad social area of student residential life, student conduct, and student government. In general, students are directed to the Dean of Students for student government matters, personal counseling, and assistance in serious problems of residential halls, guidance in room selection, and personnel recommendations.

Students should consult with this office in cases of withdrawal from college, in cases involving serious misconduct, and in any change in status (marital, residential, day student, etc.).

The Registrar and Director of Financial Aid

The Registrar and Director of Financial Aid, Jane N. Saladin (Mrs. Lawrence J., Jr.), is responsible for registration and for the recording and maintenance of all academic records. As Director of Financial Aid she receives and processes all student requests for financial assistance.

The Director of Admissions

The Director of Admissions, A. R. Merchant, is responsible for the processing of all admission and readmission applications and for informing the applicants of the action taken by the Faculty Committee on Admissions. It is also a responsibility of this office to provide prospective students with appropriate information about the College.



The Comptroller

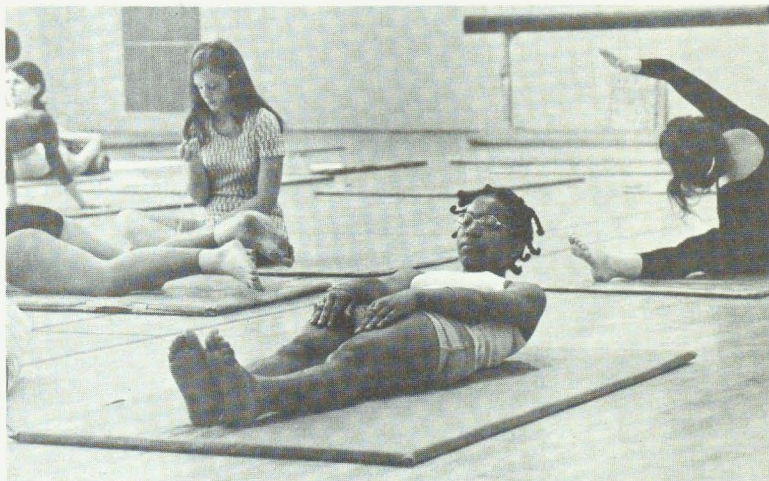
The Comptroller, Edward V. Allison, Jr., supervises all financial matters of the College, including the preparation of annual and biennial budgets, purchasing and disbursing, payroll, student accounts, and the student bank. In addition, he is responsible for the overall maintenance of the physical plant.

The Director of Information Services

The Director of Information Services, Thomas P. Mann, publicizes events and activities occurring on the campus and provides information on individual students to hometown newspapers. This officer is also responsible for most College publications.

The Librarian

The Librarian is responsible for obtaining, preserving, and making accessible to the College community all literary materials needed for study and research. He cooperates with the Deans and the Comptroller in assuring that the Library provides adequate support for the academic programs of the College. He also serves as Secretary of the Faculty.





THE STUDENT ASSOCIATION

The Student Association at Mary Washington is an important part of student life. Upon matriculation into the College, a student automatically becomes a member of the Association. All students are encouraged to become active members in any one of the many areas of campus life in which SA works; in this way, the Student Association is able to become a truly representative body of student thought and opinion voicing the needs and the concerns of the student body.

SA Purpose

The purpose of the Student Association is to work for a better College community through the development and strengthening of individual responsibility, citizenship, and honor; to share with the faculty and the administration the obligation of respecting and promoting the traditions, standards, and objectives of the College; and to instill the convictions of self-government and democracy in every student.

The Student Association officers acknowledge to the students of Mary Washington College the following obligations: to actively represent student opinion; to respect the rights of the individual; to cultivate and uphold the academic and social atmosphere conducive to the fulfillment of the aims of the College; to promote communication, cooperation, and understanding among students, faculty, and administration; to stimulate awareness of national and international affairs

and their importance to the individual; to promote environmental improvements necessary for the welfare of the students; and to affirm that the Student Association shall continue as a democratic body.

Student Association Officers

Executive Chairman Monita W. Fontaine
Legislative Chairman Sarah L. Hopkins
Judicial Chairman M. Catherine Alexander
Academic Affairs Chairman Margaret M. McVeigh
Student Association Whip Suzanne Wade

SA ORGANIZATION

I Executive

The executive power is vested in the Student Association Executive Cabinet, a body comprised of the five SA officers, which acts under the direction of the Executive Chairman. The Executive Chairman is the official spokesman of the Executive Cabinet and the Student Association.

Executive Cabinet

The Executive Cabinet represents the student body on all matters of joint concern between the administration of the College and the student body. The Executive Cabinet is the highest SA body on campus; among its members are the chairmen of the executive, legislative, and judicial branches of the Student Association.

Executive Cabinet

Executive Chairman Monita W. Fontaine
Legislative Chairman Sarah L. Hopkins
Judicial Chairman M. Catherine Alexander
Academic Affairs Chairman Margaret M. McVeigh
Student Association Whip Suzanne Wade
Advisers:

Residential Council Representative
Class Council Representative

II Legislative

The legislative branch of the Student Association is the Senate. Each residence hall has at least one Senator and those halls containing more than fifty students shall be represented by one Senator for each fifty students and one additional Senator when an increment of fifty is exceeded by thirty. The nonresidential students are represented by one Senator for every full time equivalent of fifty nonresidential students.

While a Senator's primary responsibility is in representing her/his constituency, she/he also participates actively in one or more of the Senate Committees to improve college life.

The Legislative Chairman presides over the Senate, and the members of the Executive Cabinet of SA are ex-officio members. The Senate is organized into standing and temporary committees for the efficient performance of its duties. All legislative powers are vested in the Senate. A proposal which passes the Senate shall be presented to the Executive Cabinet of the Student Association before it is referred to the appropriate body. The proposal may be approved by the Executive Cabinet or, if vetoed by the Executive Cabinet, shall be returned to the Senate for debate. A two-thirds vote of the Senate shall override the veto.

Standing Committees of the Senate

The Chairmen of the standing committees of the Senate are elected by the student body in the spring.

All Senate committee chairmen may speak in the Senate. Interested students who are not Senators are encouraged to serve on the committees.

Finance Committee oversees the budget of the SA and is responsible for recommendations for the use of funds of the Student Association. (Chairman Kathy Reese)

Publicity Committee provides a service for any club or organization on campus through which their announcements may be circulated. Upon the completion of the outdoor bulletin boards, no posters will be allowed on trees, and the

Senate Publicity Committee shall be invested with the authority to enforce this rule. (Chairman Lynn Hudson, Extension

Rules and Procedures Committee handles all campus-wide elections, as well as smaller group elections. This Committee also reviews, revises, and edits all rules concerning the SA as stated in the Constitution and the Student Handbook. (Chairman Kathi Nixon, Extension 468)

Special Projects and Events Committee brings concerts and speakers of varying interests to the campus. This Committee also organizes special service events on campus, such as voter registration, the bloodmobile, and informative panel discussions on topics of student interest. This Committee organizes special campus events such as Convocation and Orientation and studies the possibility of improvements where deemed necessary. The responsibility for informing the student body of events in the nation, state, and community rests with this Committee. (Chairman Gael Darling, Extension 439)

Student Organization and Procedures Committee is responsible for the nominations to the Executive Cabinet of all student members to any and all Student-Faculty Committees, whether they be ad-hoc or standing. This Committee will also form sub-committees as necessary to study any student government changes in structure or procedure. (Chairman Laurel Corner, Extension 507)

Student Welfare Committee studies and reports its findings on any aspect of student concern, i. e., the infirmary, dining hall, laundry, and security force. The Committee also studies the possibilities of any project that would benefit the student body, such as student co-ops and a Rathskeller. (Chairman Barbara Kinne, Extension 476)

By-Laws of the Senate

The By-Laws of the Senate shall be as an explanation and method of implementation of the Student Association Constitution.

Section 1. Senate Committees

- I. Senate Committees shall be composed of an elected chairman, members who are Senators and non-Senators, and as many ex-officio members and assistants as deemed necessary. In matters of proposed changes to proposals, all members of the committee shall have an equal vote.
- II. Any ex-officio members and assistants to the committee shall be chosen at the discretion of the committee.
- III. In general, the Senate committees shall be established for the purpose of:
 - a. advising the President of the Senate;
 - b. conducting investigations followed by the drafting, reviewing, and formalizing of proposals and amendments as mandated to them by the Senate;
 - c. presenting the actions of the committees for reviewal by the Senate for acceptance or rejection. Upon rejection, suggestions for revision may be offered to the committee. Following further consideration and possible revision of the proposal by the committee, the revised form shall be re-presented to the Senate.

Section 2. Ad-Hoc Committees

- I. The Senate shall not abridge the right of the students to form ad-hoc committees.
- II. The Senate may place regulatory conditions only on the expenditure of funds granted to ad-hoc committees by the Senate.
- III. Ad-hoc committees shall be defined as impermanent groups which are not established standing Senate committees.

Section 3. Legislative Procedures

- I. The rules contained in *Robert's Rules of Order Revised* shall govern the Senate in all cases to which they are applicable and in which they are not inconsistent with the Student Association Constitution.
- II. After three rejections of a Senate Committee proposal by the Senate, the Senate shall have the option to establish a mandated Ad-Hoc committee for the purpose of deciding the course of action to be taken on the proposal. The committee shall have the option to take a proposal to the Executive Cabinet as a group of interested students.
- III. The Senate and its committees shall meet on alternating weeks, on a day agreed upon by the Senate. The President of the Senate by a majority vote, a quorum being present, may change such dates, provided that the Senate shall meet at least once a month.
- IV. Any member of the student body or college staff may not be excluded from any regular meeting of the Senate.
- V. Any student shall be allowed to address the Senate within the restrictions of the Rules of Order, upon recognition by the

President of the Senate. Any other member of the college community may be recognized to speak on the floor of the Senate by a carried motion from the floor.

- VI. Debate in the Senate shall be limited. On any one question, each Senator shall be allowed a total of ten minutes on the floor, unless by consent this period be extended. A limit of three speakers in succession shall be allowed to present opinions on one side of a question. The previous question may be called or debate limited by a two-thirds vote of the members present.
- VII. Any proposed constitutional amendments, major handbook revisions or committee reports shall be available to Senators in print at least 24 hours before the next Senate meeting.
- VIII. If consent of the Senate is requested by the President of the Senate, it shall be considered given unless one-third of the Senators present object.
- IX. A roll call vote of the Senate shall be taken before the consideration of business at each regular meeting of the Senate. At the request of the President of the Senate or a Senator, the roll call may be taken for a specific vote. The President of the Senate may rule a request for quorum out of order if a quorum has been previously called at a meeting and if the proceeding of business would be obstructed.
- X. Only a point of order may interrupt voting and such a point of order must question either the procedure or the necessity of voting.
- XI. The Senate shall elect a Parliamentarian, who shall be neither a Senator nor an alternate, to advise the President of the Senate on all points of order.
- XII. The alternate Senator shall be the student who places second in the Senate elections. She/He shall have the same rights and privileges in the Senate while serving as the representative of her/his district when the Senator is unable to attend. Senators may delegate a voting substitute representative with a referendum of the district yielding 20% approval. The list of the district must be submitted to the secretary of the Senate at the beginning of the meeting.
- XIII. If a Senator is unable to fulfill her/his term of office, an election shall be held among her/his constituents to fill the vacancy.
- XIV. The Senate may supervise the elections for organizations outside its original jurisdiction at the request of those organizations.
- XV. The following form shall be used in the evaluation of Senators by their constituents:

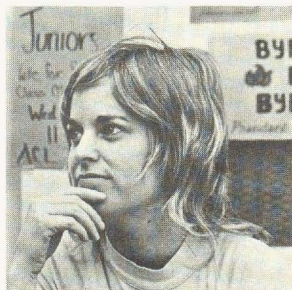
This is a vote-of-confidence ballot which will be helpful in determining the success of your Senator thus far this year. It is designed to encourage your honest opinion of her/his performance, and to have you air general comments, grievances,

etc., about activities in the Senate. It is also a reminder to you that good representation requires your active concern as well as your Senator's, so please consider both sides in measuring her/his ability. And PLEASE make any suggestions which you feel would expedite better communications between all of us. (This will be anonymous.)

1. Do you approve of the way your Senator is handling her/his job? _____ No _____ Yes
2. If Yes, your comments and suggestions would be appreciated.
 - a. Are you totally satisfied with the way you are being informed about Senate meetings? (Bulletin boards, meetings, etc. . .)
COMMENT _____
 - b. Do you feel that your Senator is receptive to your point of view?
COMMENT _____
 - c. In your estimation, how effectively has your Senator been a true liaison between her/his constituents and the Student Association?
COMMENT _____
3. How well have you performed as a constituent in keeping up with issues, being well informed, and in talking over with your Senator any questions or objections you have had?
4. OTHER?

XVI. In order for the Senate to measure communications with the Executive Cabinet, there will be two special meetings between the Senate and the Executive Cabinet—the first at the last Senate meeting of the first semester of the academic year and the other to be held within the month before campus elections in the spring. A ballot-consensus will be taken prior to the “Catharsis Meeting” to set guidelines for the meeting.

XVII. The President of the Senate shall appoint a Secretary of the Senate with the advice and consent of that body as determined by a two-thirds vote.



III. Judicial

There are three levels in the Student Association judicial structure.

A. The Joint Council

The Joint Council, the highest judicial body at the College, is composed of three faculty members (to be appointed) and six students. The students are the members of the Campus Review Court. The campus judicial chairman convenes the Joint Council when a case has been brought to her/his attention, but is a nonvoting member.

The Joint Council hears and decides cases which might result in suspension or expulsion, and cases of extreme complexity. Generally any violation of major Student Association regulations will appear before Joint Council. A decision of the Joint Council shall be submitted to the President of the College in the form of a recommendation.

Joint Council Procedure:

1. Joint Council cases are referred to the campus Judicial Chairman by any of the following people:
 - a. any member of the College community aware that a serious violation has been committed.
 - b. the residence hall judicial committee.
 - c. the residence hall Judicial Chairman or the residence hall judicial assistants.
2. Except in the case of extenuating circumstances, an accusation must be made within 72 hours of the offense.
3. The Campus Judicial Chairman contacts the President, faculty chairman, and SA Executive Chairman to inform them of a case. A time is then set at the earliest date for the hearing.
4. The Campus Judicial Chairman notifies the Dean of Students of the Joint Council case, and she/he is asked for any pertinent information concerning the student which should be considered in the decision of the council.
5. The Campus Judicial Chairman then contacts all

members of the Joint Council and arranges to have absences excused for all students involved in the case.

6. The Campus Judicial Chairman notifies the accused verbally and in writing of the offense of which the student is accused, and the time, the date, and the place of the Joint Council hearing. The accused is also informed of the right to have a public hearing. The accused is also informed of the right to have a public hearing and/or character witnesses. If a public hearing is desired, the accused must submit a list of no more than twenty-five people she/he wishes to be present the day before the hearing. All hearings will be assumed to be open unless the accused requests otherwise.
7. The Campus Judicial Chairman talks to the accused, the accuser, and the president of the residence hall in which the accused resides to learn the details of the case and informs them of the procedures of the hearing.
8. The residence hall Judicial Chairman or President accompanies and remains with the accused throughout the entire Joint Council hearing.
9. The accused has the right to non-paid defense counsel in an advisory capacity but must speak for herself/himself if called upon to do so.

Hearing

All procedures are subject to change according to the uniqueness of a case, but the procedures are generally as follows for a hearing:

1. The Joint Council members are informed of the circumstances of the case by the Campus Judicial Chairman.
2. The accused is escorted into the council room and introduced to the Council by the Campus Judicial Chairman.
3. The Campus Judicial Chairman informs the accused again of the charge made, and the defendant is

informed that the honor system applies when testifying, and that character witnesses may testify if it is desired.

4. The accused is asked to tell the circumstances surrounding the case and any information relevant to the case.
5. The accused is then questioned extensively by the Joint Council. After testimony and questioning, the defendant remains in the council room to hear all further testimony.
6. The residence hall President or Judicial Chairman is escorted into the council room and introduced to the Joint Council by the Campus Judicial Chairman. She/He is then told to relate the circumstances of the case as she/he knows them. The Council then questions the President or Judicial Chairman concerning the case.
7. Testimonies are then heard from any other witnesses which are involved in the case. All persons involved with the case are subject to the above procedures.
8. All statements as well as all testimonies are considered in reaching a decision. All Joint Council members including the Campus Judicial Chairman adjourn for deliberation. For additional questioning, members will return to the hearing room. The faculty chairman directs the deliberation.
9. A vote is taken for the decision (a majority vote is required for any action, but a unanimous vote is preferred to show the Council's support for the decision).
10. After a decision has been reached, the faculty chairman recommends the decision by phone to the President for his approval (or to a deputy appointed by the President in his absence).
11. The Council then returns to the hearing room and the Campus Judicial Chairman calls for a decision.
12. The decision is then relayed to the accused by the faculty chairman.

13. If the case results in either the suspension or expulsion of the accused, the Campus Judicial Chairman immediately escorts the student to the Office of the Dean of Students. The Dean of Students places a call to the parents of the student at the request of the Chairman of Joint Council. The call is made in the presence of the student and the Campus Judicial Chairman.
14. After the hearing, a letter is written to the President confirming the information conveyed to him by the previously mentioned phone call. The original and one copy of the letter are sent immediately to the President. A second copy is filed in the Joint Council file. (Student Association letterhead for all correspondence.)
15. A letter to the student's parents is also drawn up. The secretary of the Joint Council then types the letter and mails it to the parents. Copies of this letter are sent to:
 - a. the student
 - b. the Dean of Students
 - c. the Joint Council fileThe Joint Council file should contain a copy of the letter to the parents, and a brief summary of the case.
16. A brief notice that a case has been heard and the results of the case is posted in Ann Carter Lee Hall.
17. Decisions of Joint Council are appealed to the President and may not be returned to Joint Council except in the case of new evidence or questions of procedure. The President has the right to refuse an appeal.
18. An appeal for reconsideration of a decision by Joint Council is made by letter to the Campus Judicial Chairman. This appeal is made upon presentation of new evidence.

B. The Campus Review Court

The Campus Review Court, which functions as an appellate body, shall be composed of the Campus Judicial Chairman, Chairman of the Review Court, and five elected student members, one of whom shall be a sophomore, two juniors, and two seniors. The Campus Review Court shall conduct a plenary hearing on all student appeals from the Residence Hall Judicial Committee.

In the fall, the Campus Review Court handles all residence hall judicial cases until the hall officers are elected. Procedure for the residence hall judicial hearings are followed, but it is recommended that the residence hall President accompany the offender to the hearing.

| | |
|-------------------------------|--|
| Judicial Chairman | M. Catherine Alexander |
| Senior Members | Carol J. Anderson, M. Ann Welsh |
| Junior Members | Cynthia L. Kear, Katherine M. O'Connell |
| Sophomore Member | Mary M. Mahon |
| Judicial Assistants | Monita W. Fontaine SA Executive Chairman Sarah L. Hopkins SA Legislative Chairman |

Procedure for a hearing:

1. An offender who wishes to appeal a case from a residence hall Judicial Committee must do so in writing to the Campus Judicial Chairman.
2. Letters of appeal must be written and in the hands of the Campus Judicial Chairman a week after the Residence Hall Judicial hearing. This appeal should include briefly the circumstances of the case, the decision of the Residence Hall Judicial Committee, and the offender's reason and/or reasons for appeal.
3. The Campus Judicial Chairman contacts all the members of the Campus Review Court and the Dean of Students. The Chairman may contact the Residence Judicial Chairman for additional information. The Court will meet promptly after receive-

ing the letter of appeal to consider the case in its entirety.

Hearing:

1. The Campus Judicial Chairman reads the letter of appeal to Campus Review Court and adds any relevant information.
2. The Residence Hall Judicial Chairman of the offender's residence hall escorts the offender to the Review Court hearing.
3. Refer to the procedure of the Residence Hall Judicial Committee.
4. Reminder: The decision of an appellate court is never harsher than that decision made by the Residence Hall Judicial Committee. The decision may be the same or less severe.
5. Should the Campus Judicial Chairman be involved in the hearing, the senior representative whose last name is first in alphabetical order will act as temporary chairman for the hearing.

C. The Residence Hall Judicial Committees

The Residence Hall Judicial Committee will be composed of the Residence Hall Judicial Chairman and two other members elected or appointed but preferably distinct from the Hall officers (possibly the same in Framar, Trench Hill, Marye, and Brent).

Day students shall have their own judicial committee subject to the same procedures as the Residence Hall Judicial Committee.

Residence Hall Judicial Committees shall hear those more serious cases referred to it by the Residence Hall Judicial Chairman. Except in the case of extenuating circumstances, an accusation must be made within approximately 72 hours of the offense. Generally violations of minor Student Regulations (breaking residence hall policies, breaking imposed campus penalties, etc.) will appear before Residence Hall Judicial Committee.

The Residence Hall Judicial Chairman shall administer punishments for hall infractions, investigate cases in the residence hall, and conduct the judicial hearings in the residence hall. This chairman will also accompany any resident of the

hall to Review Court if the resident should decide to appeal the case to the higher judicial court.

Procedure for Residence Hall Judicial Committees for a closed hearing:

1. The Residence Hall Judicial Chairman briefly relates to the Residence Hall Judicial Committee the circumstances of the case and/or other facts relevant to the case.
2. The Residence Hall Judicial Chairman escorts the offender into the council room. The Chairman asks the offender to state his/her name to the committee.
3. The Chairman reminds the offender that he/she is on his/her honor to tell the truth and asks, "Are you aware that as always before fellow students, you are on your honor to tell the truth?" The Chairman also reminds the offender that he/she does not have to testify, and that character witnesses may testify if it is so desired. The Council members introduce themselves.
4. The Chairman asks the offender to relate the circumstances surrounding the case to the committee.
5. After this statement, the Residence Hall Judicial Committee members question the offender.
6. At this time character witnesses are escorted to the council room to make their statements. All statements are considered by the Committee.
7. The offender may then cross-examine.
8. After testimony, the chairman asks the offender to wait in the waiting room until the committee members reach a decision concerning the case.
9. The committee then discusses the case and must reach a unanimous decision.
10. The Chairman brings the offender back into the council room and announces the committee's decision. The offender is asked if there are any questions concerning the decision, if not, the hearing ends. (It is better to give the offender the decision, then an explanation for the decision.)

11. The Residence Hall Judicial Committee must remind the offender of the right to appeal the decision to the Campus Review Court.

In The Case Of Open Hearings:

A person who appears before Residence Hall Judicial Committee, Campus Review Court, or Joint Council is entitled to an open hearing. A student is not forced to have an open hearing, but those individuals whom the accused wishes to attend will be allowed to do so upon his/her request. A list of the people to be admitted must be submitted to the Residence Hall Judicial Chairman or the Campus Judicial Chairman no later than one day before the hearing. In the Residence Hall this number will be limited to five. In the Student Association meeting room this number will be limited to twenty-five. The Campus Judicial Chairman retains the right to clear the room and is responsible for maintaining the order and dignity of the court. Witnesses will be asked to leave after their testimony if not on the list. The Council will adjourn for private deliberation. No further testimony will be permitted during deliberation.



IV. Residential Council

The Residential Council is directly concerned with all matters pertinent to the residential life of the students. This Council works with the Office of the Dean of Students to coordinate the residential programs.

Each Residence Hall President is a member of the campus Residential Council. The Residential Council is responsible to the Executive Cabinet of the Student Association.

Residential Council

| | |
|--------------------|----------------|
| Chairman | To be elected |
| Secretary | To be elected |
| Brent | To be elected |
| Bushnell | To be elected |
| Framar | Jo Mayhew |
| Jefferson | To be elected |
| Marshall | Diane Bottenus |
| Marye | To be elected |
| Mason | To be elected |
| Randolph | To be elected |
| Russell | To be elected |
| Trench Hill | To be elected |
| Tri-Unit | To be elected |
| Virginia | Cynthia Kear |
| Westmoreland | To be elected |
| Willard | Patricia Egan |

Freshman Counselors

| | |
|----------------|-----------------------------------|
| Marshall | Diane Bottenus — <i>President</i> |
| | Valerie Gregg |
| | Isabel Hurley |
| | Jan Kanter |
| | Jane Klein |
| | Donna Lunsford |
| | Gwynne McIntyre |

Virginia Cindy Kear – *President*
Gael Darling – *Freshman Counselor*
Vicky Davis
Dianne Doering
Ellen Flemer
Alice Harding
Janelle Hicks
Jan Karker
Sandy Quarles

Willard Pat Egan – *President*
Carol Bellomo
Beverly Haynes
Molly Jones
Norma Jordan
Mickey Nunn
Jackie Rasco
Karen Solbjor
Sherry Sydnor
Rosie Yates

Upperclass

Russell Nancy Blake
Patsy Young
Westmoreland Bobbie Burton
Amy Harrier
Bushnell Penny Hughes
Mason Nancy Manning
Randolph Diane Smith

STUDENT ASSOCIATION FINANCE COMMITTEE

The Student Association Finance Committee was established to approve allocations of Student Activities Fees upon proper application of student organizations, with the exception of those organizations considered to be competitive inter-collegiate teams and the Honor Council. Funds are allocated for the Inter Club Association, the Recreation Association, the Student Association, the Board of Publications, movies, concerts, lectures, and other campus wide activities.

The Finance Committee shall be composed of three senators to be elected by the Senate; three non-senators to be elected from a list of eight nominees submitted by the Student Organizations and Procedure Committee. (Both the members of the Senate and the Executive Cabinet shall vote in this election, each member receiving one vote.); three ex-officio members, the executive chairman, legislative chairman and the secretary-treasurer of the executive cabinet; the comptroller of the college; and a representative of the faculty to be selected by the President.

The Committee will consider the various requests for allocation and recommend adjustment or approval. After approval of the Finance Committee, the budgets shall be submitted to the President by the Chairman of the Committee for his approval and final implementations.

By-Laws

The By-Laws of the Committee shall be defined as an explanation and method of operation.

I. Purpose

To approve allocations of Student Activities Fees upon proper application of student organizations, with the exception of those organizations considered to be competitive inter-collegiate teams and the Honor Council.

II. Composition

- A. The Student Association Finance Committee shall be composed of three senators to be elected by the Senate; three non-senators to be elected from a list of eight nominees submitted by the Student Organizations and

Procedure Committee (Both the members of the Senate and the Executive Cabinet shall vote in this election, each member receiving one vote.); three ex-officio members, the executive chairman, legislative chairman and the secretary-treasurer of the executive cabinet; the comptroller of the college; and a representative of the faculty to be selected by the President.

- B. The Committee shall elect its own chairman. The secretary-treasurer of the executive cabinet shall serve as secretary of the Committee.

III. Procedure

- A. Budgets must be submitted to this Committee by April 1.
- B. The Committee will consider the various requests for allocation and recommend adjustment or approval.
- C. In reviewing the budgets submitted by the Board of Publications, the Committee will consider only the total request for all publications. If adjustment of the total request is necessary, such recommendation will be made to the Board of Publications.
- D. After approval of the Finance Committee, the budgets shall be submitted to the President by the Chairman of the Committee for his approval and final implementation.

THE CLASS COUNCIL

The Class Council is the coordinating body of all class activity. It is composed of the four major class officers (President, Vice President, Secretary-Treasurer, and Publicity Chairman) of each of the four classes. Class Council is a separate entity with no connection with the Student Association. Its function is that of a body solely concerned with social activities on campus, and its goal is the promotion of more and better social activities. It is structured so that more people can be involved in Class Council activities and provide an atmosphere of a real community through the classes working closely together. The following is a detailed analysis of the structure of Class Council.

I. Each class shall elect four officers (President, Vice President, Secretary-Treasurer and Publicity Chairman). These officers represent the class at Class Council meetings and act as a liaison between the class and Class Council. These four officers are voting members of Class Council. The Senior Class also elects a Senior Alumnae Representative who is not a member of Class Council. It is strongly suggested that each class have an inter-dorm council. The purpose of inter-dorm council is to involve as many people as possible to facilitate communication between officers and class, to provide a body from which the officers can draw people to act as chairmen and committee members for Class Council events, and to preserve the individual class identity.

II. The budgets of all four classes are consolidated. This provides one single treasury from which Class Council finances all activities.

III. The four officers from each class are the voting members of Class Council. The officers of Class Council are as follows:

A. The President of Class Council is the President of the Senior Class. The President of Class Council serves as a liaison between the administration and Class Council and presides over all Class Council meetings.

B. The Secretary of Class Council is elected from Class Council members. She/He keeps minutes of all meetings and handles all correspondence for Class Council. She/He is also responsible for the Class Council newsletter. The newsletter is an accurate account of all Class Council activities and is distributed as often as the Council deems necessary.

C. The Historian of Class Council is also elected from the members of Class Council. She/He keeps a scrapbook of all Class Council activities and assists the Secretary with the newsletter.

D. The Finance Committee of Class Council is com-

posed of the Secretary-Treasurer from each class. (The chairman of this committee is the Secretary-Treasurer of the Senior Class. The chairman keeps an accurate record of all financial transactions and presides over all Finance Committee meetings.) The function of the committee is to review all requests for allocations and also to set up a budget for Class Council. The Secretary-Treasurer of each class is responsible for collecting dues from her/his individual class. She/He also presents any requests for money from her/his class.

E. The Publicity Committee for Class Council consists of the four Publicity Chairmen from each class and also any interested students. The four Publicity Chairmen elect amongst themselves a Head Publicity Chairman. The purpose of this committee is to publicize all Class Council activities.

IV. Class Council meetings are held regularly, and it is the prerogative of the Class Council members to decide how often meetings are necessary.

Class Council

Seniors

| | |
|---------------------------|-----------------|
| President | Happy Anderson |
| Vice President | Debbie Reynolds |
| Secretary-Treasurer | Susie Baril |
| Publicity Chairman | Patty Gould |

Juniors

| | |
|---------------------------|-------------------|
| President | Maribeth Brewster |
| Vice President | Susan Passarello |
| Secretary-Treasurer | Lucy Knapp |
| Publicity Chairman | Karen Sunnarborg |

Sophomores

| | |
|---------------------------|-----------------|
| President | Mary Byrnes |
| Vice President | Jane Kirby |
| Secretary-Treasurer | Carolyn Crostic |
| Publicity Chairman | Cathy Bridges |

Officers To be elected

CLASS OFFICERS

Class of 1973 (Senior)

| | |
|------------------------------|---------------------|
| President | Happy Anderson |
| Vice President | Debbie Reynolds |
| Secretary-Treasurer | Susie Baril |
| Honor Representatives | Nancy Barbour |
| | Janet Pickral |
| Publicity Chairman | Patty Gould |
| Alumnae Representative | Irene Vash |
| Adviser | Mr. Arthur L. Tracy |

Class of 1974 (Junior)

| | |
|-----------------------------|----------------------|
| President | Mary Beth Brewster |
| Vice President | Susan Passarello |
| Secretary-Treasurer | Lucy Knapp |
| Honor Representatives | Laurel Corner |
| | Rosalie Yates |
| Publicity Chairman | Karen Sunnarborg |
| Adviser | Mr. Bruce Carruthers |

Class of 1975 (Sophomore)

| | |
|-----------------------------|------------------|
| President | Mary Byrnes |
| Vice President | Jane Kirby |
| Secretary-Treasurer | Carolyn Crostic |
| Honor Representatives | Connie Bowden |
| | Melinda Buckley |
| Publicity Chairman | Cathy Bridges |
| Adviser | Robert L. Nadeau |

Class of 1976 (Freshman)

| | |
|---------------------------|----------------|
| Officers | To be elected |
| Interim Adviser | To be selected |

RESIDENCE HALL OFFICERS

Ball

President Susan P. Paddock**
Honor Contact Patricia E. Powell

Brent

President Frances J. Lamarra
Judicial Chairman..... Audrey E. Orr
Honor Contact Mary P. McGowen

Bushnell

President Janet P. Flaherty
Judicial Chairman..... Marcia A. Steffen
Honor Contact Karen M. Hammett

Custis

President Rebecca R. Jones**
Honor Contact Jana P. Bonn

Framar

President Karen J. Mayhew
Judicial Chairman..... Lisa M. Johnson
Honor Contact Stephanie P. Carr

Jefferson

President Mildred E. Duncan
Judicial Chairman..... Dora A. Dickhoff
Honor Contact Mary E. Jones

Madison

President Suzanne McClenaghan**
Honor Contact Meredyth A. Sullivan

Marshall

President Diane E. Bottenus
Judicial Chairman..... Gwynne D. MacIntyre*
Honor Contact Isabel K. Hurley*

* Temporary

** Vice-President

Marye

President Vivian L. Wilson
Judicial Chairman. Diane Apostolou
Honor Contact Margaret Vasquez

Mason

President Susan J. Passarello
Judicial Chairman. Abbey D. Franko
Honor Contact Melissa J. Mulreany

Randolph

President Theresa Napolitano
Judicial Chairman. Susan D. Bartol
Honor Contact Melissa A. Dowd

Russell

President Ellen M. Harwood
Judicial Chairman. Karen L. Lebo
Honor Contact Helen A. Bryant

Tri-Unit

President Deborah J. Scott
Judicial Chairman. Loretta J. Ratkus

Virginia

President Cynthia L. Kear
Judicial Chairman. Kathryn M. McNamara*
Honor Contact Martha E. Flemer*

Westmoreland

President Patricia M. Price
Judicial Chairman. Gail A. Adamson
Honor Contact Christine E. Uber

Willard

President Patricia M. Egan
Judicial Chairman. Rosalie Yates*
Honor Contact Claudia J. Rascoe*

Constitution
Student Association
Mary Washington College

Preamble

WE, THE STUDENTS OF MARY WASHINGTON COLLEGE, HAVING ESTABLISHED A STUDENT ASSOCIATION TO PROMOTE COMMUNICATION, COOPERATION, AND UNDERSTANDING AMONG STUDENTS, FACULTY, AND ADMINISTRATORS DO ORDAIN AND ESTABLISH THIS OUR CONSTITUTION.

Article I: Purpose

The Student Association of Mary Washington College recognizes that the College community is composed of three independent yet inter-related bodies: the students, the faculty, and the administration. Realizing that any major policy change affects all members of the academic community, the S.A., in representing the students, will work with the faculty and the administration as circumstances may require. The S.A. commits itself to uphold and enforce those regulations which have been made through mutual agreement and understanding.

Article II: Organization

In order to promote this interaction, the student body shall elect officials to comprise the Executive, Legislative, and Judicial Departments. Except as hereinafter provided, each department shall be distinct so that the powers vested in one shall not be exercised by any other.

Article III: Authority

The authority of the Student Association is derived from the student body of the College and from delegation by the President of the College. The Student Association shall have the sole authority to act in the name of the student body; it shall also serve as an advisory body to the President of the College.

Article IV: Powers

Section 1. The Executive Cabinet of the Student Association shall have the power to regulate all student activities and organizations at the College, with the exceptions of the Publications and the Honor Council, through the passage of appropriate resolutions. Recognition from the Student Association is necessary only for financial assistance. The Senate will have power through two-thirds vote to override those

regulations which the Executive Cabinet has passed or proposed.

Section 2. In regulating student activities and organizations, the representatives of the Student Association shall have only the following powers:

- a. To recognize any student organization at the College within its jurisdiction; to impose conditions or qualifications upon the grant of recognition or the continuance of recognition; to withdraw recognition; and to enforce these rules by appropriate action.
- b. To approve allocations of Student Activities Fees upon proper application of student organizations, with the exception of those organizations falling under the jurisdiction of the Board of Publications and the Honor Council.

Section 3. The representatives of the Student Association shall have the power to investigate any matter affecting the welfare of the student body and the College and to make recommendations which will foster the best interest of the College and the student body.

Section 4. College administrative recognition of the Student Association as the official representative of the student body and College administrative allocation of the funds collected by the administration for student activities are recognized as powers delegated to the President of the College by the Board of Visitors.

Section 5. The representatives of the Student Association shall have the power to regulate all Student Association elections.

Article V: Executive Department

Section 1. The Executive power shall be vested in a deliberative body, the Executive Cabinet of the Student Association, under the direction of the Executive Chairman. The Executive Cabinet shall be composed of five voting members, each having an equal vote. The Executive Cabinet shall consist of an Executive Chairman, Legislative Chairman, Judicial Chairman, Academic Affairs Chairman, and Student Association Whip. These positions shall have a term of office of one year beginning during the second semester of the academic year and continuing until the succeeding Executive Cabinet is duly installed.

Section 2. The Executive Chairman, Legislative Chairman, Judicial Chairman, Academic Affairs Chairman, and Student Association Whip shall be elected by the student body by secret ballot on the basis of a simple majority of the votes cast.

Section 3. Eligibility for any office within the Executive Cabinet shall be dependent on good standing academically (as defined by the Dean's office as regards to grades only) and socially and the maintenance thereof.

Section 4. Before entering office, all officers of the Executive Cabinet shall take the following oath:

I do hereby solemnly promise to support and maintain the Constitution of the Student Association of Mary Washington College and I pledge my best efforts to the efficient performance of the duties of _____ of this Association, to which I have been elected.

Section 5. The areas of influence of the Executive Officers shall be as follows:

Executive Chairman shall:

- a. be responsible for all actions of the Executive Cabinet,
- b. call and preside over all meetings of the aforesaid Cabinet which shall be responsible to her/him for all its actions,
- c. be the official spokesman of the Student Association,
- d. call and preside over all meetings of the student body,
- e. deliver periodic State of the Campus Messages to the student body,
- f. upon the nominations of the Student Organizations and Procedures Committee make final recommendations to the President concerning student membership on Faculty/Student Committees,
- g. designate students to represent the Student Association at official College functions.

Legislative Chairman shall:

- a. be the President of the Senate,
- b. be the official spokesman for the Senate within the Executive Cabinet.

Judicial Chairman shall:

- a. be the official representative of the Student Association in all matters of judicial concern,
- b. in addition to serving in the capacity of chairman of the Review Court, serve as a non-voting presiding officer of Joint Council.

Academic Affairs Chairman shall:

- a. be the coordinator of student academic concerns and the official representative thereof.

Student Association Whip shall:

- a. be the representative of special concerns and interests of the student populace to the Executive Cabinet.

Section 6. The Executive Cabinet shall represent the student body on all matters of joint concern between the administration of the College and the student body, unless that authority is designated to others through specific legislation. The Executive Cabinet shall formulate and declare the Student Association goals and policies for its administration,

and may originate and propose legislation. The aforesaid Cabinet shall have the power to veto any legislation recommended by the Senate and shall serve as ex-officio members of the Senate.

Section 7. In case of removal of the Executive Chairman from office, or of her/his resignation, or inability to discharge her/his duties, the powers and duties shall devolve on the Legislative Chairman. In case of removal of the Legislative Chairman, Judicial Chairman, Academic Affairs Chairman, or the Student Association Whip from office, or upon resignation or inability to discharge the powers and duties of the aforesaid offices, a special election shall be called by the Executive Chairman for the purpose of electing successors.

Section 8. The Executive Cabinet may be assisted by advisers who may include: the Chairman of the Class Council; and the Chairman of the Residential Council; and such other advisers as the Executive Chairman may deem requisite.

Article VI: Legislative

Section 1. All legislative powers herein granted shall be vested in one legislative body, a student Senate.

Section 2. Each residence hall shall have at least one senator notwithstanding the number of residents in said residence hall. Each residence hall containing more than fifty students shall be represented by one senator from each district of fifty students and one additional senator when an increment of fifty is exceeded by thirty students. There shall be at least one senator for every full time equivalent of fifty day students and one additional senator when an increment of fifty is exceeded by thirty students.

Section 3. Before entering office, all senators, alternates, and Senate Committee Chairmen of the Student Association shall take the following oath:

I do hereby solemnly promise to support and maintain the Constitution of the Student Association of Mary Washington College and I pledge my best efforts to the efficient performance of the duties of _____ of this Association to which I have been elected.

Section 4. Senate elections shall be at the beginning of the academic year. Each senator shall be elected for a term of one semester, and shall remain in office for the entire year pending a vote of confidence. If neither the senator nor her/his alternate has attended two consecutive meetings, then that district will be considered officially unrepresented until a vote of confidence is taken in that district.

Section 5. The vote of confidence will be taken at the beginning of the second semester of the academic year by the appropriate dorm official, or in the case of day student senators by the appropriate

authorities. After the ballots have been counted by the appropriate official and reviewed by the senator, all ballots shall be presented to the Legislative Chairman. If disapproval is the general consensus of the constituents, as determined by a simple majority vote, a senatorial election will be held within two weeks under the auspices of the aforesaid officials.

Section 6. Any student who is in good standing academically (as defined by the Dean's office as regards to grades only) and socially shall be eligible to be a senator, with the further stipulation that she/he has attended the mandatory Senate workshop that will be held after district nominations.

Section 7. The Legislative Chairman of the Student Association shall be President of the Senate, official spokesman of the Senate within the Executive Cabinet, and responsible for the preparation and execution of both the optional and mandatory senatorial workshops. As President of the Senate, she/he shall call and preside over all meetings of the Senate and shall have no vote unless the vote be equally divided.

Section 8. At the beginning of the academic year, the Senate shall elect from its body, a senator who shall act as President of the Senate in the event of the absence of the Legislative Chairman.

Section 9. Two-thirds of the Senate shall constitute a quorum to do business. Any student may make a proposal to the Senate which will be immediately mandated to the appropriate committee, to be researched. The committee's findings on the mandated proposal will be presented to the Senate at the stipulated date. After final review by the Senate, the approved proposal shall be presented to the Executive Cabinet by the Legislative Chairman. The proposal may be approved by the Executive Cabinet, or if vetoed by the said Cabinet, shall return to the Senate where a two-thirds vote of the Senate shall override the Executive Cabinet veto.

Section 10. All powers of investigation and formal proposal shall be vested in the standing and temporary committees of the Senate for the efficient performance of its duties. The standing committees of the Senate and their duties are as follows:

1. Rules and Procedures Committee
 - a. to handle all campus-wide elections as well as smaller group elections,
 - b. to review all proposed Constitutional amendments,
 - c. to be responsible for revision of the Student Handbook.
2. Student Organizations and Procedures Committee
 - a. to be responsible for the nominations to the Executive Chairman of all student members to any and all Student-Faculty committees, whether they be ad-hoc or standing,
 - b. to form sub-committees as necessary to study any changes in structure or procedure of the Student Association.

3. Special Projects and Events Committee
 - a. to bring concerts, speakers, and films of varying interests to the campus,
 - b. to organize special service events on campus,
 - c. to organize special campus events (i.e. Spring Convocation, and Orientation) and to study the possibility of improvements where deemed necessary,
 - d. to be responsible for informing the student body of events in the state and the community.
4. Publicity Committee
 - a. to publicize any and all campus-wide events of the Student Association.
5. Finance Committee
 - a. to draw up the annual Senate Budget to be presented to the Legislative Chairman,
 - b. to administer those funds allocated to the Senate and Senate committees.
6. Student Welfare Committee
 - a. to study and report on any aspect of student welfare,
 - b. to study the possibilities of any project that would benefit the student body.

The chairmen of these committees will be elected at large in the campus-wide elections in the second semester of the academic year.

Section 11. The Senate shall have the power:

1. to approve or veto committee proposals,
2. to suggest changes concerning proposals to the committee,
3. to originate policies and proposals, and legislation (in committee),
4. to promote cultural affairs and speakers programs,
5. to establish elections procedures for all Student Association elections,
6. to develop Orientation programs for new students,
7. to provide for and maintain campus publicity of Student Association events,
8. to promote contact with other colleges and universities on the national state levels, and to promote active communication with the local community,
9. to publish the Student Handbook.

Article VII: Judicial Department

Section 1. All judicial powers herein granted shall be vested in residence hall judicial committees, a campus review court, and a joint council, as hereinafter provided.

Section 2. Before entering office, all members of residence hall judicial committees, a campus review court, and a joint council, shall take the following oath:

I do hereby solemnly promise to support and maintain the

Constitution of the Student Association of Mary Washington College and I pledge my best efforts to the efficient performance of the duties of _____ of this Association, to which I have been elected.

Section 3. Each residence hall judicial committee shall be composed of a residence hall chairman, and two residence judicial assistants.

Section 4. No student except one who is in good standing academically (as defined by the Dean's office as regards to grades only) and residentially and one who shall reside on campus during her/his term of office shall be eligible to hold the office of residence hall judicial chairman.

Section 5. The residence hall judicial chairman shall hold office for a term composed of two semesters and shall be elected by the hall residents in the spring.

Section 6. The residence hall judicial chairman shall administer campus automatic punishments. In matters more serious than those applicable to campus automatic punishments, the residence hall judicial chairman shall refer cases to the residence hall judicial committee for hearing. The residence hall judicial chairman shall serve as chairman of that committee.

Section 7. As a matter of right, any student brought before the residence hall judicial committee may appeal a decision of the residence hall judicial committee to the campus review court.

Section 8. The campus review court shall conduct a plenary hearing on all student appeals. The campus review court shall be composed of the campus judicial chairman and five student members, elected by the student body during the second semester.

Section 9. Of the five members of the campus review court, other than the chairman, one shall be a sophomore, two shall be juniors, and two shall be seniors. No student except one who is in good standing academically (as defined by the Dean's office as regards to grades only) and residentially and who shall reside on campus during her/his term of office shall be eligible to serve as a member of the campus review court.

Section 10. The members of the review court shall hold office for a term of one year beginning during the second semester and continuing until their successors are duly installed.

Section 11. The campus judicial chairman shall serve as chairman of the campus review court.

Section 12. The members of the campus review court shall:

Serve in the capacity of the residence hall judicial committees until they are elected in the fall;

Hear and decide cases of appeals from the residence hall judicial committees;

Establish guidelines for judicial procedures and policies to be followed by the residence hall judicial committees;

Conduct training sessions for the residence hall judicial committees;

Serve on the joint council.

Section 13. The joint council shall be composed of the members of the campus review court and three faculty members, appointed by the President. The Campus Judicial Chairman shall serve as a non-voting presiding officer of Joint Council.

Section 14. The joint council shall hear and decide cases which might result in suspension or expulsion, and cases of extreme complexity. A decision of the joint council shall be submitted to the President of the College in the form of a recommendation.

Section 15. Open hearing will be held at the request of the accused.

Article VIII: Residential

Section 1. Each residence hall other than a freshman residence hall shall elect a President and a House Council. The House Council shall include a Hall President, a Vice-President, a Judicial Chairman, elected Senators, a Social Chairman, a Secretary, a Treasurer and an Elections Chairman. Either the Secretary or the Treasurer shall also serve on a Senate Committee and the Social Chairman shall serve as a dorm representative to the Special Projects and Events Committee Chairman. The Residence Hall Elections Committee Chairman shall serve as a member to the Senate Rules and Procedures Committee.

Section 2. The office of Freshman Hall President is open to any rising sophomore, junior, or senior who is in good standing academically (as defined by the Dean's office as regards to grades only) and socially and who shall reside on campus during her/his term of office. The Freshman Hall President shall be selected by the members of Residential Council (see Section 8) during the second semester.

Section 3. Any student who is a rising sophomore, junior, or senior in good standing academically (as defined by the Dean's office as regards to grades only) and socially, and who shall reside on campus during her/his term of office shall be eligible to run for the office of upper class residence hall President. Other residence hall officers must also be in good standing academically (as defined by the Dean's office as regards to grades only) and socially.

Section 4. The upper class residence hall president and judicial chairman and Residence Hall Honor Contact shall be elected in the spring after room assignments for the following session have been made. A freshman hall president shall appoint a judicial chairman to act in this capacity until a judicial chairman can be elected in the fall by the residents.

Section 5. In all residence halls, the Vice-President, judicial assistants, Secretary, Treasurer, floor representatives, and committee chairmen shall be elected in the fall by the residents.

Section 6. The residence hall President shall be assisted by a residence hall Vice-President who shall assume the duties of the President in her/his absence, during her/his incapacity or request. The residence hall Vice-President shall also be responsible for the organization of the hall's desk duty program. The hall Secretary shall keep minutes of all house councils and of hall meetings and shall maintain the hall's correspondence. The Secretary shall also take minutes for the residence hall judicial committee. The hall Treasurer shall keep records of the hall finances and shall report to the hall President.

Section 7. The residence hall President shall call and preside over hall meetings and house council. She/He shall serve on a campus residential council to be composed of all the residence hall Presidents.

Section 8. Each residence hall President shall be a member of the campus residential council. The residential council shall work with the Office of the Dean of Students to co-ordinate the residential programs, and it shall formulate guidelines to be followed by the halls in making hall regulations.

Article IX: Amendments

An amendment to this constitution may be proposed by the executive cabinet or the senate, or upon petition of ten percent of the student body to the senate. A proposed amendment shall be conspicuously posted on the Student Association and residence hall bulletin boards for at least one week and shall be published in at least one issue of a campus-wide news medium. The senate shall then consider the proposed amendment in an open meeting of the Senate in which all students shall be invited to participate. A quorum shall be present when an amendment is considered. An affirmative vote of two-thirds of the senators present shall ratify an amendment. The amendment shall become effective immediately.

Amendment I. Recall

Section 1. Any student official may be recalled by her constituency if she has failed to perform efficiently the duties of, or uphold the standards of the office.

Section 2. The following recall procedure shall be utilized unless it is contradictory to the means of recall as set forth in the constitution of the particular group considering the question.

Section 3. Upon petition of twenty percent of the electorate for said office, the question of recall shall be considered. A quorum of the electorate must vote in favor of recall in order for the motion to be carried and a student official to be recalled by her constituency.

Amendment II. Repeal and Referendum

The student body has the right to call for a referendum on any issue within its jurisdiction and to repeal any piece of legislation which has been passed by the Senate. A petition of ten percent of the Student Association will call for the question.

THE HONOR SYSTEM

Letter From the Honor Council President

Dear Fellow Students:

Trust, freedom, respect. These three words are the ones most commonly used in an explanation of the Mary Washington College Honor System. I hesitate to use them now, because of the very different definitions each of you may have for each of the words.

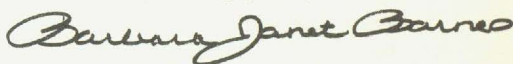
However, these are the three concepts upon which our Honor System has perpetuated itself throughout the years. The Honor System has been questioned and tested seriously during the recent past, but still the college community finds it necessary, and suggests no alternative way of life to meet their individual and collective needs.

Trust, freedom, and respect have one thing in common; they all share a need for mutual respect, responsibility, and cooperation. We have chosen this system, and until we realize that we must expect all people to live under it, trust, freedom, and respect will not become a part of our lives.

Ours is not a harsh Honor System, nor does it expect to be infallible, but if the students want it to survive, we all must share in its upkeep.

The Honor System can change or dissolve upon student demand. It is hoped that the respect for fellow students, faculty members, and administration will encourage all members of our community to know their demands and dictate them to the System. Within our college community, it is our own minds, our ways of life, and the duty to ourselves which we must decide, and to which we must become accustomed.

Sincerely yours,



Barbara Barnes
Honor Council President
1972-1973

HONOR COUNCIL

| | |
|---------------------------------|-----------------------------|
| President | Barbara J. Barnes |
| Senior Representatives | Nancy Barbour |
| | Janet Pikral |
| Junior Representatives | Laurel Corner |
| | Rosalie Yates |
| Sophomore Representatives | Constance Bowden |
| | Melinda Buckley |
| Freshman Representatives | to be elected |
| Consultants | Mr. William B. Crawley, Jr. |
| | Mrs. Cornelia D. Oliver |
| | Mr. J. M. H. Willis |

HONOR COUNSELLORS

| | |
|-------------------|--------------------------|
| Kathleen Allen | Melissa J. Mulreany |
| Carol J. Anderson | Loretta J. Ratkus |
| Ann Bigley | Cynthia L. Snyder |
| Susan R. Charles | Janis E. Tierney |
| Deborah DiLalla | Suzanne G. Wade |
| Melissa Dowd | Margaret E. Walker |
| Marilyn E. Early | Martha Ann Welsh |
| Leslie L. Gross | Barbara Creighton Willis |
| Eva K. Jones | Cheryl L. Wilson |
| Mary E. Jones | Rebekah F. Wright |
| Karen L. Lebo | |

HONOR CODE

Registration as a student in the College is not complete until the Honor Pledge card has been signed. No grades or credits will be released unless this Pledge is on file.

HONOR PLEDGE

I, as a student and citizen of Mary Washington College, do hereby resolve to uphold the honor of the College by refraining from giving or receiving academic material in a manner not authorized by the instructor; from the illegal appropriation of the property of others; and from the deliberate falsification of facts. I shall do all in my power at all times to create a spirit of honesty and honor for its own sake both by upholding the Honor System myself and by helping others to do so. I understand the Honor System and realize that a plea of ignorance will not be accepted by the Honor Council.

Honor Constitution

Preamble:

The Honor System is the mature and deeply cherished moral code of personal integrity at Mary Washington College. It belongs to the students, who derive their authority and responsibility to create and maintain an Honor System from the Board of Visitors. Because students are responsible for deciding when a breach of Honor has been committ-

ed, the enforcement of the Honor System is in their hands.

Each student as a member of the student body at Mary Washington has the responsibility, not only for familiarizing himself with the provisions of the Honor Code upon which the student body has agreed, but also for developing within himself the highest and strongest personal honor code possible. Each student must realize that by accepting admission to Mary Washington, he has acknowledged his commitment to the provisions of the Honor Code. When he signs the Honor Pledge card, he is committing himself to support the Honor System. He is stating that he understands it and realizes that a plea of ignorance is not acceptable. Matriculation as a student in the College is not complete until the Honor Pledge card has been signed. No grades or credits will be released unless the Pledge is on file.

Article I: Organization of the Honor Council

Section 1. The Honor Council is only a judicial body designed for trial purposes of specific cases brought to it by a student regarding possible violation of the Honor Code. It has no responsibility for discovering guilt before an accusation has been made. The Honor Council shall consist of a President and eight class representatives. The President shall be elected by the student body by secret ballot on the basis of a simple majority of the votes cast. The eight Honor Council Representatives, two elected respectively from each of the four classes by a simple majority of the votes cast, will comprise the voting members of the Honor Council. The Honor Council President is not a voting member, and during a trial, he shall serve only in the capacity of chairman.

Section 2. The Honor Council President must be in good academic and social standing. His term of office will begin in the spring of the year in which he was elected, continuing until his successor is duly installed or until he is re-installed in the event that he is re-elected. The duties of the Honor Council President are as follows:

- A. To counsel privately all students as the need may arise;
- B. To call and act as chairman of the Honor Council as a non-voting member during a trial;
- C. To call and preside over all meetings of the Honor Council as a voting member;
- D. To be the official spokesman for the student body on matters concerning the Mary Washington College Honor System;
- E. To keep accurate records of Honor Pledge cards;
- F. To properly counsel an accused party of his legal rights in the event of an Honor trial.

Section 3. An Honor Council Representative must be in good academic and social standing and be a rising member of his respective class. The Honor Council Representatives shall take office in the spring of the year in which they were elected, but will not assume their duties

until the day after graduation that same year. If any Council member should resign or be unable to discharge his duties, his office shall be filled by an election in his respective class as soon as possible. Honor Council Representatives do hold the option to rerun for office. The duties of each Honor Council Representative are as follows:

- A. To promote an understanding of the Mary Washington Honor System;
- B. To serve during trials as a voting member of the Council;
- C. To interpret the Constitution as elected representatives of the student body;
- D. To return to school at his own expense during the school year for an Honor trial. If there is a need for him to return for an Honor trial during the summer or school holidays, he shall be reimbursed for travel expenses by the Honor Council;
- E. To participate in Leadership Conference and all orientation sessions in any capacity needed;
- F. To assist any clerical work required of the Honor Council.

Section 4. One Honor Council Representative will be elected by the Council to assume the responsibility of the Vice-President. He may preside over all meetings of the Honor Council in the absence of the Honor Council President, as well as assume all other duties of the President which may be required with the exception of the chairmanship of an Honor trial. In the absence of the elected President in the latter event, a trial must be either postponed until the Honor Council President can preside, or if the trial must proceed and the President will be unable to carry out his duties for an extended period of time, then he must resign. A new election for an Honor Council President shall be arranged by the Vice-President in cooperation with the Student Association Elections Committee. The Vice-President shall also be responsible for accurate records of expenditures of the Honor Council budget funds.

Section 5. The Honor Contact within each Residence Hall shall be elected in the spring in conjunction with dormitory Presidents. The Honor Contact for the Nonresidential Students shall be elected in the spring in conjunction with the election of the officers of the Day Students' Club. He shall assume his duties the following September. In freshmen Residence Halls the Honor Contacts shall be elected in September along with other permanent dormitory officials. The responsibilities of the Dorm Honor Contact are:

- A. To attend training sessions after being elected; the training sessions are to be given by the Honor Council;
- B. As the official representative of the Honor Council within the dormitory, he shall be responsible for relaying to the residents information referred to him by the Honor Council;

C. To encourage Hall residents to report immediately any incidents of lost or stolen objects and to accumulate and record all facts reported to him about any possible Honor violation occurring in the dormitory, and refer this information to the Honor Council President.

The responsibilities of the Day Student Honor Contact are:

A. To attend training sessions after being elected; the training sessions are to be given by the Honor Council;

B. As the official representative of the Honor Council among the Nonresidential Students, he shall be responsible for relaying to the Nonresidential Students information referred to him by the Honor Council;

C. To keep a record of items lost or reported stolen and to encourage Nonresidential Students to report any incidents of lost or stolen objects immediately whenever they are within the jurisdiction of the Honor Council.

Section 6. At the desire of the Honor Council, two faculty advisers are asked by the Council for each year to act in an advisory capacity only. At least one adviser is present at a trial, but he has no vote, exercising only his advisory powers.

Article II: Provisions of the Honor System

Section 1. The Provisions of the Honor System are as follows: The Honor System requires that a student govern his own conduct in an honorable way at all times in his dealings with a member of the academic community. The violations of the Honor System are lying, stealing, or cheating.

A. Lying—A deliberate and official misrepresentation of the truth while on their word of honor.

B. Cheating—An intentional distortion of representing someone else's work as being one's own or reproducing one's own work without authorization to do so.

1. Copying involves the use of *a)* one's own material *b)* another's material *c)* crib notes *d)* textbook *e)* class notes during an examination without authorization to do so. Note: Crib notes refer to notes brought into class for illicit use during an examination.

2. Collaboration—working with another person or persons in the execution of a test, report, paper, or laboratory work (unless authorized to do so). Except where joint effort is permitted or special regulations are made by the instructor, all work for which credit is sought must be performed by the individual student.

3. Plagiarism—consists of copying or imitating the language, ideas and thoughts of another author and presenting this material as one's original work.

a. Common knowledge—consists of facts or opinions commonly known to authorities in a particular field of study. (Rule of thumb: facts or opinions which can be found in four or more existing sources are generally considered common knowledge; opinions or general facts which are common to at least four sources used for a paper do not usually require footnotes unless directly quoted.)

b. Paraphrasing—consists of complete rewording, using one's own language and one's own sentence structure. Any paraphrased facts or ideas that are not common knowledge must also be footnoted.

c. Quoted matter—when the writer borrows what belongs to another he must indicate the source by internal reference or footnote. The writer must enclose another's words, phrases or ideas in direct quotations. All direct quotations of more than three consecutive, significant words (this is only a rule of thumb) should be indicated by quotation marks. All direct quotations of more than five lines should be indented. It is the student's responsibility to use Seeber's **A Style Manual For Students** as a guide for making footnotes and bibliography unless otherwise instructed by the professor.

IT IS THE STUDENT'S RESPONSIBILITY TO FIND OUT ALL THE REQUIREMENTS OF ANY COURSE FROM THE PROFESSOR. IF A STUDENT IS IN DOUBT CONCERNING PARAPHRASING AND COMMON KNOWLEDGE, HE SHOULD CONSULT THE PROFESSOR FOR INSTRUCTIONS.

4. Divulging information—revealing or disclosing information known from a previous test to someone who has yet to take the same examination.

Note: In assignments, the Honor Code is operable.

a. It is the obligation of the professor to explain the conditions under which the work assigned is to be completed, and

b. It is the obligation of the student to understand and accept these conditions.

A student must write out and sign his name to the following pledge on quizzes, examinations, and other important written work: "I hereby declare upon my word of honor that I have neither given nor received help on this work." This pledge means that the work which the student hands in to his professor is his own, which he himself has done in accordance with the requirements of the course as presented by the professor.

C. Stealing—taking possession of another person's property without paying for it or being given permission to appropriate it.

1. Forgery—Falsely and fraudulently making or altering a writing or instrument which if genuine would be of some legal effect upon the rights of others.

a. Falsification and misuse of the Student Identification Card. **Falsification** consists of intentionally writing false information on the Identification Card. **Misuse** involves the use of another student's Identification Card.

b. Duplication is fraudulently making or having made an official College key without authorization to do so (e.g. building, dormitory, room, closet, bathroom, files, etc.)

Section 2. If a student has reason to believe that a violation of the Honor Code has been committed, he should feel obligated to investigate the matter, and if he finds evidence of guilt, he shall personally confront the suspected student, bearing in mind that any person is innocent until proven guilty.

Section 3. As elected representatives of the student body, the Honor Council upon hearing all evidence pertaining to a case, shall *a)* weigh the evidence *b)* vote upon a verdict of innocence or guilt *c)* and in the case of guilt, then determine a penalty to be imposed. The Council will weigh the evidence and impose a penalty not only in regard to the best interests of the accused, but also with regard to its responsibility to the academic community.

Whenever a violation of the Honor Code is proved, the Honor Council will decide upon one of the following:

A. Waive dismissal

B. Dismiss the student for a semester or a definite length of time.

After such time, he must reapply to the College through the Admissions Office.

C. Absolute dismissal

The Honor Council will not take into consideration a previous offense in determining innocence or guilt in a trial. However, the Honor Council may take into consideration a previous verdict of guilty in determining the penalty to be imposed in this trial. All guilty verdicts are recorded on the student's transcript. There will be a public statement at the end of each semester (in the case of guilt) regarding the type of case and the penalty imposed.

Each case will be considered individually. The Honor Council, in order to retain some flexibility, will impose one of the above penalties according to the circumstances surrounding individual cases. Decisions are within the judgement of each Council and are not binding on any future Council or case.

Article III: Procedures

Section 1. Investigation

A. The basic principle governing the Honor System is that any

person is innocent until proven guilty. It is important that every student exercise the greatest care to keep himself free from the suspicion of a violation of the Honor Code. A student who places himself in suspicious circumstances is endangering both himself and the Honor System. Any student at any time should feel obligated to investigate a possible violation of the Honor Code. A student shall, with the assistance of such persons as he may have reason to call upon, investigate the matter as secretly and speedily as possible.

B. If, after the investigation, the student or students are satisfied that the suspected student is not guilty of dishonorable conduct, there shall be no further proceedings, and nothing connected with the case will be made public. If, however, the student believes the suspected person guilty of a violation of the Honor Code, he shall approach that person with a request for an explanation of his conduct. If the former party is satisfied by the latter's explanation, there shall be no further proceedings. If, however, after hearing the explanation of the one under suspicion, or if he should refuse to make an explanation and the investigators are convinced of his guilt, they should formally accuse him of the offense.

C. The accuser and the accused must notify the Honor Council President of the nature of the offense. At this time the accused party should be advised of his rights within the Mary Washington College Honor System:

1. No more than one week can pass between initial confrontation and formal accusation of the accused. If more than one week passes, the case will not be tried.

2. The accuser must give written notice of accusation to the accused at least 12 hours before the trial takes place.

3. At the request of the accused, he may seek someone to advise and act as a defense counsel. The person can be present during the testimony of the trial but cannot directly represent the accused who must himself answer all questions directed to him. The accused may ask anyone whom he desires to speak in his behalf. The Honor Council, however, can not take character into consideration during the trial.

4. The accused may request an open trial.

- a. As many people as can safely sit in the area in which the trial is to be held, may attend the trial upon the request of the accused.

- b. Those persons present during the trial are to keep the facts of the case secret for the benefit of the parties involved directly. No notes may be taken during the trial and no information relating to the case may be given or printed unless requested by the accused, regardless of whether the verdict is innocent or guilty. Names of the accusers shall be deleted at the request of the accusers.

5. The accused and the accuser should be present when all testimony is given.

6. The accused may question the accusers and any witnesses after their testimony has been given.

7. If the verdict is guilty, the accused may request a copy of the transcript of the trial. If the verdict is innocent, all notes and the transcript of the trial shall be destroyed immediately.

The accused, desiring a trial, shall ask the Honor Council President to have the Council convene to try the case. The trial shall take place not less than 3 days nor more than 15 days after the formal decision to have a trial. The accused may waive the 3 day restriction if he should desire an earlier trial.

D. If the accused does not request a trial to take place within the three to fifteen day limit and prefers to withdraw from the College, his status shall be the same as though he had been found guilty and dismissed by the Honor Council. On his official transcript, it shall be recorded that the student withdrew from the College under accusation of an Honor violation. A student may not drop a charge upon the agreement of the accused to depart from the College. When the accused desires to leave Mary Washington without a trial, both the accused and the accuser must notify the Honor Council President of such action. Following such notification, the Honor Council shall take action to record the facts as they were presented, and the proper Administrative offices will be notified to record the change in status and the accusation on the transcript. Whenever the accused must leave the College either before or after a trial, his parents are notified of his dismissal through the Dean of Student's office and in the presence of the Honor Council President.

Section 2. Trial

A. The Honor Council shall consist of a President and eight voting members, two elected respectively from each of the four classes. A quorum which consists of 5 elected members of the Honor Council is necessary before a trial can convene, excluding the President. In the event that a quorum can not be established, the Honor Council President, with the consent of the accused, may either appoint the necessary number for a quorum or have the trial postponed until a quorum exists.

B. If a Council member feels that he can not hear the case objectively or if the Council feels that a member cannot judge without bias, then so said Representative will disqualify himself or be disqualified by the Council from the trial by a 2/3 vote of the presiding members.

C. A trial is called to order by the Honor Council President. Initially the accused and the accuser are seated, as are all witnesses,

participants and observers of the trial. All present in the proceedings are introduced to the members of the Council and vice versa. The President then requests that the accuser relate to the Council the events leading up to the actual confrontation of the accused party. Individually witnesses associated with the accuser's testimony are then asked to testify. The Council may ask points of clarification following this testimony. The accused is then asked to relate the facts of his involvement in the case. Each witness for the accused is presented individually to the Honor Council. The Council again may ask questions of the accused and the latter witnesses for clarification. At this point the accused or any other participants in the trial proceedings (e.g. advisory counsel for the accused) may ask questions of the accuser or any witnesses present. Before the Council deliberates, the President calls for any further comments or questions from any person present. During the Council's deliberation, it may recall the accused, the accuser, and any witnesses to question further their testimony. At this time, they may add additional comments.

D. After a trial, the Council votes by secret ballot. There shall be no abstaining vote. If the decision is not unanimous, a verdict may be obtained when there is only one dissenting vote. Until such an agreement is reached, Council shall re-examine the evidence of the case.

E. Minutes of the trial shall be kept by either an employed stenographer or tape recorder, or both. These minutes shall be in the custody of the Honor Council, and it shall be their duty to see that they are properly stored for safe-keeping. In the case of an innocent verdict, the minutes of the trial shall be immediately destroyed. In the event of a guilty verdict, the minutes are typed and kept on file by the Honor Council President. The transcript of the trial shall only be open to inspection by any person who may satisfy the Honor Council of his legitimate interest in the case. No notes or memoranda shall be permitted to be made from the transcript. During the inspection of these minutes, there shall be present at least two Council members.

F. There shall be no appeal other than to the Honor Council itself. A case resulting in a verdict of guilty may be reopened only upon the offering of new evidence bearing directly upon the question of guilt or upon mistrial due to improper due process. Any person seeking to reopen a case shall appear before the Honor Council and state the nature of the evidence. The Council shall then consider whether the evidence is sufficiently relevant to warrant a retrial. If a case is reopened, it is to be entirely retried.

G. It shall be within the discretion of the Honor Council with regard to the accused party to give such publicity of the facts of a case resulting in guilt as shall be considered advisable.

Article IV: Ratification

Section 1. This Constitution shall go into effect when approved by 2/3 of the Honor Council and a simple majority of votes cast by the student body.

Article V: Amendments

An amendment to this Constitution may be proposed by the Honor Council or upon petition of 10% of the student body to the Honor Council. An affirmative vote of 2/3 of the Honor Council and a simple majority of the votes cast by the student body shall ratify an amendment. The amendment shall become effective immediately. The Honor Council retains the power of veto over a student petitioned amendment, however, this veto may be overridden upon a petition of 10% of the student body followed by a simple majority of the votes cast by the student body. If passed, the amendment shall go into effect immediately.

Amendment I: Recall

Section 1. Any Honor Representative may be recalled by his class if he has failed to perform efficiently the duties or uphold the standards of the office.

Section 2. The Honor Council President may be recalled by his constituency if he has failed to perform efficiently the duties, or uphold the standards of the office.

Section 3. Upon a petition of 20% of the class (in the case of the Honor Representative) or the campus (in the case of the President) to the Honor Council, the question of recall shall be considered. A quorum of the Honor Council must vote in favor of recall in order for the motion to be carried. If the recall motion is carried, then there will be an election as soon as possible. The Honor Council retains the power of veto over a petition of recall, however, this veto may be overridden upon a petition of 40% of the constituency followed by a simple majority of the votes cast by the student body.

Section 4. The recalled member of the Honor Council retains the right to participate in the election.



CLUBS AND ORGANIZATION

INTER-CLUB ASSOCIATION

The Inter-Club Association (ICA) of Mary Washington College is an organization composed of all recognized clubs and honor societies of the College. The presidents of these organizations represent their respective groups at Association meetings held three times a year.

The purpose of ICA is to coordinate an over-all program of organizational activities for all members of the organization; to act as an agency for discussion of problems of the organizations; and to enable each student to derive the greatest possible benefit from the extra-curricular activities of the College.

The Inter-Club Council, the governing body of ICA, is responsible for providing an Open House for all the clubs, presiding over the honorary tapping ceremonies, admitting new clubs, and evaluating and coordinating club activities. Included on this council are four executive officers: the President, elected by the student body; and Vice President, Secretary, and Treasurer, elected by the Association. Also serving on the Council are elected representatives from each of the eight divisions into which the organizations are grouped: Fine Arts, Language, Miscellaneous, Recreational, Religious, Science, and Social Sciences.

Club activities are as varied and diverse as the purposes of the clubs themselves. Language clubs take advantage of programs at the Kennedy Center; visit restaurants that specialize in cuisines of the different countries; and present dramatic productions in the various languages. The Science clubs go on field trips to such places as A.H. Robins Pharmaceutical Company and the University of Virginia School of Nursing. Service projects also receive great emphasis; for example, the Physical Therapy Club sponsors a muscular dystrophy drive, while Pi Nu Chi works with children in the hospital. Highlighted within the social science clubs are a model United Nations Security Council co-ordinated by the International Relations Club and presidential campaigning spearheaded by the College Republicans and Young Democrats. During the spring of 1972, the Oriental Club sponsored a concert at MWC to aid students in Bangladesh who wanted to enlarge their college library. Members also traveled to New Jersey to visit monks who immigrated from China in 1942. The Student Education Association invited the Future Teachers of America, a high school organization, to Mary Washington for a day of discussion with college students and administrators. Extravaganza is provided each year when Hoofprints presents its horseshows and the Terrapins present a synchronized swimming program. The activities of religious organizations are diverse, including service to the community and fellowship. Various groups provide ecumenical services for the campus as well as working with area churches. Service projects include working on a one-to-one basis with underprivileged children and working with the retarded.

Officers

| | |
|----------------------|---------------------|
| President | Jeanne Struntz |
| Vice-President | Joanne Rehm |
| Secretary | Sharon Richmond |
| Treasurer | Kathryn Farrar |
| Adviser | Miss Susan J. Hanna |

FINE ARTS CLUBS

Council Representative. Suzanne Jessee

Alpha Psi Omega—National Honorary Dramatic Fraternity

President Maribeth Brewster

Adviser To be selected

Purpose: to honor students who have done outstanding dramatic work.

Requirements: a B average in their major and an overall C average.

Mary Washington Players

President Karen Woltz

Adviser To be selected

Purpose: to stimulate interest and participation in all phases of the theatre.

Requirements: interest in drama.

Mu Phi Epsilon—National Honorary Music Fraternity

President Suzanne Jessee

Advisers Mrs. Ann Hamer, Mr. George E. Luntz

Purpose: the advancement of music in America, the promotion of musicianship and scholarship, loyalty to Alma Mater, and the development of a true sisterhood.

Requirements: elected to membership on a basis of scholarship, musicianship, character, and personality; B average in music subjects, and an overall C average.

Organ Guild

President Marcy Westernmen

Adviser To be selected

Purpose: to better acquaint members with good organ music suitable for church worship.

Requirements: any student who has or is taking organ or any student interested in good organ church music.

LANGUAGE CLUBS

Council Representative Elaine Talbert

The "C" Society

President Barbara Menth

Adviser Mrs. Laura Sumner

Purpose: to stimulate interest in the language, literature, art and history of ancient Greece and Rome.

Circolo Italiano

President Elizabeth Parks

Adviser Mr. Clavio Ascari

Purpose: to promote an opportunity for students of Italian culture to pursue their interests.

Der Deutsche Verein

President Diane Doering

Advisers Mr. J. Bruckner, Mrs. Judith Warner

Purpose: to provide greater interest in and understanding of the language and culture of Germany.

Requirements: one or more years of German and an interest in the activities of the club.

El Club Espanol

President Vivian Wilson

Adviser Mrs. Joanna Quann

Purpose: to promote interest in the Hispanic culture and peoples and to be of service to the Spanish department.

Requirements: two or more years of high school Spanish or one year of college Spanish.

English Honorary Fraternity

President Camille Crombie

Adviser Mr. Robert L. Nadeau

Purpose: to promote interest in literary achievement.

Requirements: English major, 18 hours of English courses, 3.0 average in English, 2.8 overall average, some experience on a college publication.

Eta Sigma Phi—National Honorary Classics Fraternity

President Monica Blanchard

Adviser Mrs. Laura V. Sumner

Purpose: to promote and stimulate interest in, and study of the language, literature, art, and history of ancient Greece and Rome.

Requirements: 12 hours in Classics courses, at least 9 of which must be translation, with a B average.

Le Cercle Francais

President Janice Wright

Adviser Mrs. Lydie S. Mann

Purpose: to stimulate an interest in the French language and culture, and to present an opportunity to hear native speakers.

Requirements: a student must be in intermediate French or above.

Phi Sigma Iota—National Honorary Romance Language Fraternity

President Mary Darden Camp

Adviser Miss Mary Ellen Stephenson

Purpose: to prepare students for graduate school and other positions requiring a knowledge of the Romance languages.

Requirements: juniors with a 3.5 average in Romance languages, and a 3.0 overall average. A student must be planning to continue with a conversational or literature course in a Romance language.

Russian Club

President Martha Welte

Advisers Mr. John Kramer, Mr. Richard Warner

SCIENCE CLUBS

Council Representative Chris Costek

Chi Beta Phi—National Honorary Scientific Fraternity

President Natalie Sampson

Advisers Mr. Bulent Atalay, Mr. William Pinschmidt

Purpose: to promote interest in science by scientific inves-

tigation, lectures by prominent scientists, papers prepared by regular members, and general discussion.

Requirements: a 3.5 average in 20 semester hours of math and science; 3.0 average in all other courses.

Gamma Theta Upsilon—International Honorary Geographical Society

President Burrell Montz

Adviser Mr. James B. Gouger

Purpose: to further professional interest in geography by affording a common organization for those interested in this field and to provide academic experiences other than those of the classroom and laboratory.

Physical Therapy Club

President Sue Hughes

Adviser Miss Anna S. Hoye

Purpose: to orient and promote an intelligent interest in physical therapy and to develop group solidarity among club members.

Pi Nu Chi

President Amy Schwartz

Adviser Miss Rebecca T. Woosley

Purpose: to promote interest among nursing students and to create an atmosphere of amity and harmony among future nurses.

Requirements: nursing students.

Psi Chi—National Society in Psychology

President Patricia Bowles

Adviser Mr. Roy B. Weinstock

Purpose: to advance the science of psychology; to encourage, stimulate, and maintain the scholarship of the individual members in all fields, especially in psychology.

Requirements: a B average in psychology courses and at least an overall B average.

Matthew Fontaine Maury Science Club

President Barbara Gore

Adviser Mr. W. C. Pinschmidt

Purpose: to increase the knowledge and appreciation of the natural sciences.

Requirements: open to any interested students.

SOCIAL SCIENCES CLUBS

Council Representative Lindy Vanderveer

Afro-American Club

President To be elected

Adviser To be selected

Purpose: to provide an atmosphere of study and understanding of Black Culture.

American Civil Liberties Union

President To be elected

Adviser Mrs. Alice Rabson

Purpose: to provide legal information to the College student community.

International Relations Club

President

Adviser Mr. Victor Fingerhut

Purpose: to further an interest in and a knowledge of past and present international affairs.

Requirements: all students showing an active interest in the purpose of the club.

Omicron Delta Epsilon—National Economics Fraternity

President

Adviser Mr. Henry W. Hewetson

Purpose: to promote greater interest in and understanding of economics.

Requirements: overall 3.0 average; 3.5 average in 12 hours of Economics.

Oriental Club

President Diane Smith

Adviser Mr. Kurt Leidecker

Purpose: to promote and stimulate interest in, and study of the languages, literature, art and history of the Orient.

Pi Gamma Mu—National Social Science Honorary Society

President Carter Moffett

Adviser Mr. Benjamin F. Zimdars

Purpose: to improve scholarship in the social studies; to inspire social service to humanity; and to promote mutual understanding among all peoples.

Requirements: 20 semester hours in social studies; a B average with no failures in any subject.

Sigma Omega Chi—Honorary Society in Sociology

President Robin Wolfe

Adviser Mr. Philip J. Allen

Purpose: to extend knowledge of sociology and to encourage its practical application toward wholesome personal and social goals.

Requirements: 9 hours in sociology, B average in sociology courses; 2.75 overall average, no failures in preceding semester.

Young Democrats

President Kathy King

Adviser Mr. Richard Warner

Purpose: to stimulate in the students of Mary Washington College an active interest in governmental affairs and to foster and perpetuate the ideals and principles of the Democratic Party.

Young Republicans

President Susan Behling

Adviser Mr. Samuel T. Emory

Purpose: to provide an opportunity for students to find political expression and recognition, to carry on a campaign of education in governmental affairs, and to support aggres-

sively a campaign for the nominees and platforms of the Republican Party.

MISCELLANEOUS CLUBS

Council Representative Janet Hedrick

Alpha Phi Sigma—National Honorary Scholastic Fraternity

President Theresa Carroll

Adviser Mr. John Kramer

Purpose: to recognize high scholastic achievement.

Requirements: a 3.5 average for two consecutive semesters.

College Ushers

Head Usher To be elected

Adviser Mrs. Ruth C. Willetts

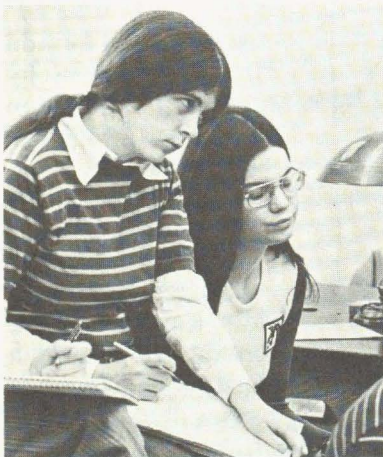
Day Students Club

President Daniel Price

Adviser Mr. Marshall E. Bowen

Purpose: to unify day students with residential students; to keep day students better informed of campus activities; to promote participation, cooperation, and fellowship.

Requirements: non-residential Mary Washington College students.



Mortar Board—Senior Honor Society
(Cap and Gown Chapter)

President M. Ann Welsh

Purpose: to honor and encourage achievement, to promote college loyalty, and to maintain a high standard of scholarship.

Requirements: outstanding leadership, scholarship, and service.

MEMBERS

| | |
|--------------------|------------------|
| Laura Blevins | Debbie Mandelker |
| Elizabeth Blizzard | Jean Moffett |
| Theresa Carroll | Elizabeth Pabst |
| Evelyn Cox | Deborah Reynolds |
| Christine Crawford | Sharon Richmond |
| Barbara Creighton | Ann Salter |
| Patricia Ferrand | Barbara Taylor |
| Patricia Heard | M. Ann Welsh |
| Julia Hines | Karen Woltz |
| Lavonne Lloyd | |

Advisers Miss Mildred A. Droste (ex-officio)
Mr. Donald E. Glover

In Faculty Miss Rachel Benton
Mrs. Mary A. K. Kelly
Miss Mary Ellen Stephenson

Honorary Members Mrs. Grellet C. Simpson
Mrs. Eileen Dodd

Outstanding Sophomore Laura Blevins

Student Education Association

President Sharon Richmond

Adviser Mrs. Katherine Hook

Purpose: to stimulate an enthusiasm for education through such activities as guest speakers on current educational trends and issues, joint meetings with nearby SEA organizations, attendance at the state convention, and membership in na-

tional and state professional organizations.

Requirements: an interest in educational aspects of life with an emphasis on teaching.

Student Information Services

Presidents. Marianne M. Schwartz

Patricia L. Ferrand

Secretary M. Downy Roberts

Purpose: a newly organized group, the students working in SIS seek to provide talks, discussions, and an accumulation of information on health issues relevant to a community of women. The group is also working to make birth control services more readily available to Mary Washington women.

Requirements: membership is open to any interested student.

RECREATIONAL CLUBS

Council Representative Sarah Saunders

Fencing Club

President and Team Captain. Lex Goble

Adviser To be selected

Purpose: to develop fencing skill and good sportsmanship.

Requirements: interest and some experience in fencing.

Hoofprints

President Joanne Bachner

Adviser Mr. Michael Kirschner

Purpose: to promote good sportsmanship, cooperation and an interest in riding.

Requirements: the completion of the equivalent amount of hours required for one semester in equitation.

Outing Club

President Priscilla More

Adviser To be selected

Purpose: to encourage interest and fellowship in the out-of-doors and to teach skills of outdoor living and recreational activities, such as camping, square-dancing, skiing, canoeing, climbing, hiking, and conferences.

Terrapin Club

President Theresa Carroll

Adviser Miss Miriam Greenberg

Purpose: to promote interest in and to entertain through synchronized swimming.

Requirements: try-outs for swimming strokes and stunts; a good scholastic average.

RELIGIOUS ORGANIZATIONS

Council Representative Yvonne Puryear

Baptist Student Union

President Judy Mayberry

Director Miss Meredith Moore

Purpose: to deepen spiritual life and to train students in Christian leadership by providing a link with the local churches.

Campus Christian Community

President Sharon Richmond

Adviser Miss Loreeda Jones

Purpose: to provide for the spiritual, moral, and social needs of members of the college community; to encourage them to become followers of Jesus Christ; and to mutually strengthen its participants in Christian living. The Campus Christian Community is an ecumenical organization supported by the Disciples of Christ, Episcopalians, Lutherans, Methodists, and Presbyterians.

Christian Fellowship, Chapter of Inter-Varsity

President Janice Hatton

Adviser Mr. John P. Bruckner

Purpose: to deepen and strengthen the spiritual life of participants through Bible study and prayer, to witness to others about Jesus Christ and help them come to know Him personally, and to promote interest in world evangelism.

Requirements: open to all interested students and faculty. Participants are expected to recognize the purpose of the organization.

Christian Science Organization

President Ann Bolton

Adviser Mrs. Constance McKenney

Purpose: to provide a spiritual center for those interested students and to promote the understanding of the principles of Christian Science.

Hillel

President Amy Schwartz

Adviser Rabbi Raymond Krinsky

Purpose: to further Jewish education, understanding and culture among Jewish students and faculty. Activities include lectures, discussions, parties, mixers, and brunches held at the University.

Newman Movement

Residential Student Representative Mary Marvey

Adviser Father John Mokluk

Purpose: to foster the spiritual, intellectual, and social life of Roman Catholic students.

RECREATION ASSOCIATION

Every student at Mary Washington College is a member of this Association, whose purpose is to promote wholesome and healthful activity, to stimulate an interest in all forms of recreation, to instill a spirit of enjoyment, to create a spirit of good sportsmanship, and to cooperate with other campus organizations in promoting and maintaining the highest standards of College life.

Officers

President Nancy C. Baughan

Vice-President Andrea L. Sosnowski

Secretary Loretta J. Ratkus

Treasurer Deborah C. Barrows

Publicity/Historian Rebecca R. Jones

Chairman of Dormitory

Representatives Alva L. Winstead

Day Student Representative Donald A. Yackel

Adviser Miss J. H. Clement

Council

| | |
|-------------------------|--------------------|
| Archery | Bonnie B. Inge |
| Badminton | Marianna Fisher |
| Basketball | Alva L. Winstead |
| | Clare T. Nugent |
| Flag Football | Jacqueline Rascoe |
| | Beverly Haynes |
| Jogging | Carol A. Kerney |
| Ping-Pong | Julia Briggs |
| Softball | April Tooke |
| Swimming | Deborah C. Barrows |
| Tennis | Carolyn Crostic |
| | Mary Beth Hatem |
| Volleyball | Karen Kopec |
| | Rosalie Yates |

Devil-Goat

Classes entering in even years are Goats with green and yellow colors; those in odd years are Devils, represented by red and white. Throughout the year there are many Devil-Goat activities—hockey, basketball, swimming, as well as a campus picnic, tug-of-war, and student-faculty activities.

Intramurals

The Recreation Association organizes intramural activities in many sports. Teams are formed within the residence halls, and the competition is most often a round-robin tournament. Intramural teams may be coached by a member of the Honor Team (See below) of that sport. The intramural program includes volleyball, basketball, bridge, tennis, ping-pong, archery, badminton, and softball. Ski trips, judo and tennis clinics, and mixers are also sponsored throughout the year.

A record is kept of how many students of each residence hall participate in the intramural tournaments. The residence hall with the greatest percentage of participation gains possession of the Recreation Association Silver Bowl.

Honor Teams

Recreation Association works in conjunction with the

Physical Education Department to sponsor Honor Teams in field hockey, basketball, swimming, fencing, lacrosse and tennis. Everyone is eligible to join these teams. Honor Team members participate in intercollegiate competition with William and Mary, Bridgewater, Westhampton, Longwood, Madison, Lynchburg, Sweetbriar, Virginia Commonwealth, University of Virginia, Goucher, and Hood Colleges. Tournament play often follows the season's schedule. Notices are posted on Ann Carter Lee bulletin boards and in Goolrick gym.

PUBLICATIONS

The Battlfield

Editor Barbara Reynolds
Adviser Mr. Thomas P. Mann

The College yearbook, *The Battlfield*, captures in words and pictures the student year. A student publication, it contains pictures of the administration, faculty, and students as well as of all the clubs and other activities which make up student life.

The Bullet

Editor Elizabeth Dodge
Adviser Mr. Charles S. Rowe

The *Bullet*, the campus newspaper, is published weekly. Pictures and articles about recent events and important upcoming events, editorials and letters to the editor on controversial subjects of current interest to the student are featured.

Aubade

Co-editors Martha Menk
Betty Joyce Nash

Advisers Mrs. Nancy H. Mitchell
Mr. Taketo Ohtani

Aubade, published two times a year, is the campus literary and arts magazine produced to publicize the literary and artistic talents of students and to encourage such work. It contains short stories, plays, poems, and graphics by Mary Washington students and faculty.

Board of Publications

The Board of Publications serves in the role of publisher for all student publications drawing support from student activities fees at Mary Washington College. In this capacity it recommends financial support from student activity funds for the maintenance of these publications, and while it guarantees editorial freedom for the student publications to maintain their integrity of purpose as vehicles for free inquiry and free expression, it also ascertains that each publication is complying with its own general statement of policy. Grievances against any of the publication may be brought to the Board.

Members

Edward V. Allison
Elizabeth Dodge
Sarah Louise Hopkins
Debbie Lynn Mandelker
Thomas P. Mann

Nancy H. Mitchell
Betty Joyce Nash
Barbara Ann Reynolds
Charles Rowe
Marianne Schwartz

(Faculty member-at-large to be appointed)



PLACES OF WORSHIP IN FREDERICKSBURG

Baptist

- Fairview Baptist Church (Worship, 11:00 a.m., 7:30 p.m.)
Charlotte and Littlepage Streets. 373-8377
Rev. James W. Lippincott, Pastor
- Fredericksburg Baptist Church (Worship, 11:00 a.m., 7:30 p.m.)
1019 Princess Anne Street 373-4402
Rev. J. Howard Cates, Pastor
- Mount Zion Baptist Church (Worship, 11:00 a.m.)
309 Wolfe Street
Rev. J. O. McMorris, Pastor
- Northside Baptist Church (Worship, 11:00 a.m.)
321 Wallace Street 373-4255
Rev. M. A. Timberlake, Pastor
- Shiloh Old Site Baptist Church (Worship, 11:00 a.m.)
801 Sophia Street 373-8701
Rev. Lawrence A. Davies, Pastor

Christian

- First Christian Church (Worship, 11:00 a.m.)
Washington Avenue 373-7716
Rev. E. Elwood Campbell, Pastor

Episcopal

- St. George's Episcopal Church (Service, 8:00 a.m., 10:15 a.m.)
Princess Anne and George Streets. 373-4133
Rev. Thomas G. Faulkner, Jr., Rector
- Trinity Episcopal Church (Service, 8:30, 10:00 a.m.; 8:15 p.m.)
College Avenue and William Street. 373-2996

Jewish

- Beth Sholom Temple (Sabbath service—Friday, 8:30 p.m.)
515 Charlotte Street 373-4834
Rabbi Isadore Franzblau

Lutheran

- Christ Lutheran Church (Service, 11:00 a.m.)
1300 Augustine Avenue. 373-5087
Rev. C. Frederick Eichner, Pastor

Methodist

Fredericksburg Methodist Church (Worship, 9:00, 11:00 a.m.)
 308 Hanover Street 373-9021
 Rev. Max W. Wicker, Pastor

Hillcrest United Methodist Church (Worship, 9:45, 11:00 a.m.)
 2208 Lafayette Boulevard 373-3822
 Rev. Paul P. Campbell, Pastor

St. Mathias Methodist Church (Worship, 11:00 a.m.)
 1700 Deacon Road. 373-8759
 Rev. Glen Cannon, Pastor

Pentecostal

Fredericksburg Pentecostal Church (Sunday School, 9:45 a.m.,
 Worship, 11:00 a.m., 7:00 p.m.)
 706 Prince Edward Street 373-3324
 Rev. Charles N. Andrews, Sr., Pastor

Presbyterian

Fredericksburg Presbyterian Church (Worship, 11:00 a.m.)
 304 George Street 373-7057
 Rev. Samuel L. Belk, Pastor

Roman Catholic

St. Mary's Roman Catholic Church (Saturday Mass, 7:00 p.m.;
 Sunday Masses, 7:30, 9:00, 11:00 a.m.)
 1300 William Street 373-6491
 Father Vincent S. Sikora

Other

First Church of Christ Scientist (Service, 11:00 a.m.)
 707 Mary Ball Street 373-5064
 Grace Memorial Church (Worship, 11:00 a.m.)
 1500 Stafford Avenue 373-0986
 Rev. Benjamin L. Kistler, Pastor

Seventh Day Adventist Church (Saturday-Sabbath School,
 9:30 a.m.; Worship, 11:00 a.m.)
 1500 Stafford Avenue 373-2846
 Elder Carl Seek, Pastor

Unitarian Fellowship (Service, 11:00 a.m.)
 1309 Rowe Street 373-9550

INDEX

| | |
|---|-----|
| Accident Reports | 21 |
| Administrative Offices. | 47 |
| Admissions, Director of. | 49 |
| Alcoholic Beverages and Drugs | 21 |
| Assistance, Financial. | 26 |
| Association, Student. | 51 |
| Automatic Punishments. | 18 |
| Automobiles | 21 |
| Automobiles, General College Regulations | 22 |
| Banking | 24 |
| Bicycles | 24 |
| Board of Publications | 109 |
| Bookstore. | 24 |
| Bylaws of the Senate. | 54 |
| Cabinet, Executive | 52 |
| Calendar. | 5 |
| Calendar—Scheduling Activities. | 25 |
| Campus | 19 |
| Campus Review Court. | 62 |
| Campus, Strict. | 19 |
| Change of Residence. | 25 |
| Class Council. | 69 |
| Class Officers. | 72 |
| Clearance for Employment | 27 |
| Closing Hours, Residence Halls | 12 |
| Clubs and Organizations | 95 |
| Code, Honor | 85 |
| College Facilities, Use of | 40 |
| Committees, of the Senate | 53 |
| Comptroller | 50 |
| Constitution, Honor | 85 |
| Constitution, Student Association | 75 |
| Counseling and Guidance. | 25 |
| Counselors, Freshman | 66 |
| Council, Class | 69 |
| Council, Honor | 85 |
| Council, Joint | 58 |
| Council, Residential | 66 |
| Court, Campus Review | 62 |
| Dean of Students | 48 |
| Dean of the College | 48 |
| Director of Admissions | 49 |
| Director of Financial Aid and Registrar. | 49 |
| Director of Information Services | 50 |
| Directors, Residence Hall. | 42 |
| Drinking. | 14 |
| Drugs. | 14 |

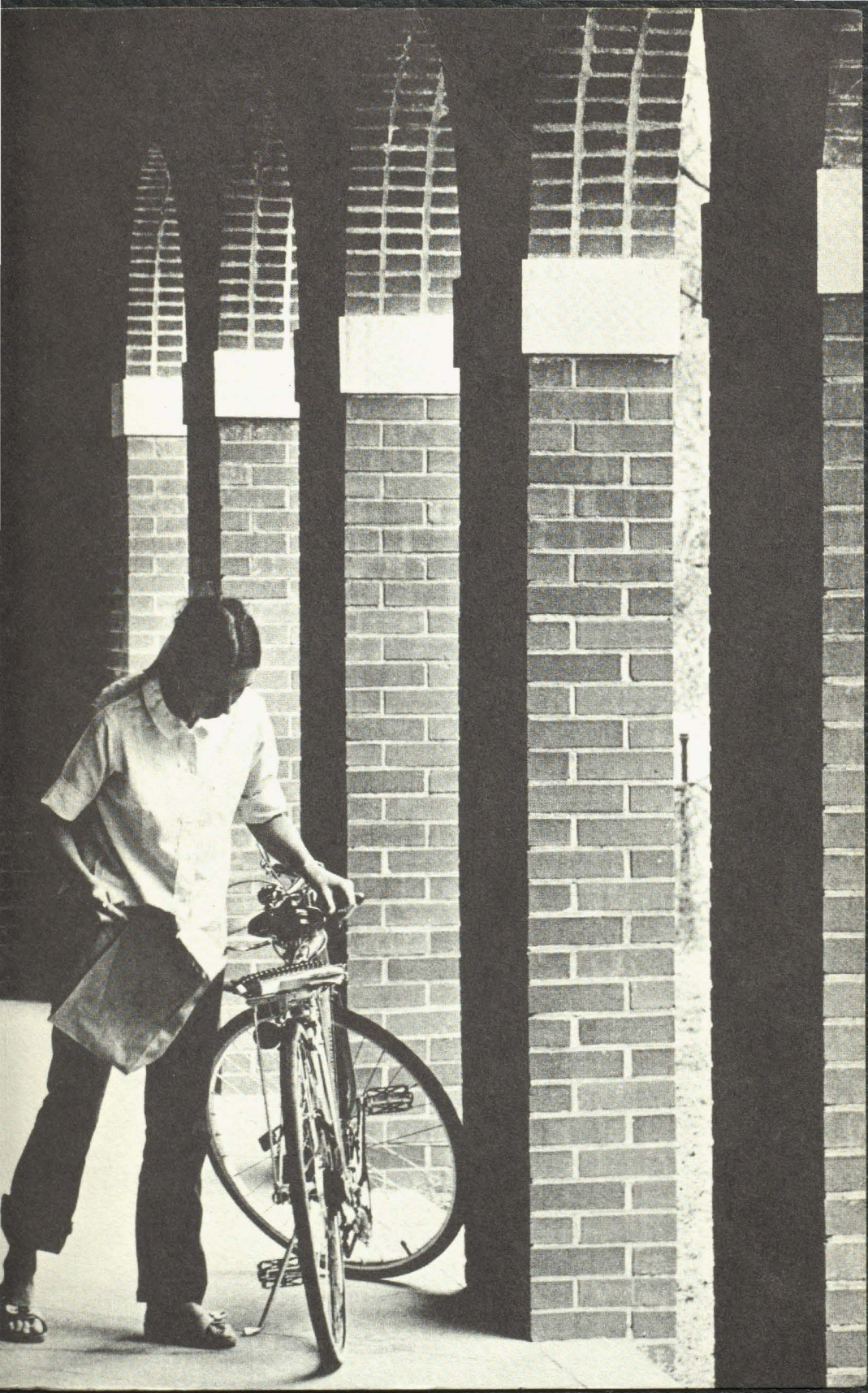
Index

| | |
|--|--------|
| Employment, Clearance for | 27 |
| Employment, Student | 27 |
| Executive Cabinet | 52 |
| Executive Organization, SA | 52 |
| Expulsion and Suspension | 19 |
| Faculty Plan | 16 |
| Faculty-Student Governance | 15 |
| Field Trips | 26 |
| Financial Aid, Director of | 49 |
| Finance Committee, Student Association | 68 |
| Financial Assistance | 26 |
| Fine Arts Clubs | 97 |
| Firearms | 27 |
| Food Service | 27 |
| Found and Lost | 31 |
| Freshman Counselors | 66 |
| Governance, Faculty-Student | 15 |
| Guests | 15 |
| Guidance and Counseling | 25 |
| Honor Code | 85 |
| Honor Constitution | 85 |
| Honor Council | 85 |
| Honor Pledge | 85 |
| Housing Agreement | 10 |
| Housing Application and Agreement | 8 |
| Identification Cards | 28 |
| Infirmary | 28 |
| Information Services, Director of | 50 |
| Infractions, Serious | 18 |
| Inter-Club Association | 96 |
| Inter-Club Association Officers | 96 |
| Joint Council | 58 |
| Joint Council Procedure | 58 |
| Judicial Committees, Residence Hall | 63 |
| Judicial Organization, SA | 58 |
| Keys, Residence Halls | 12 |
| Language Clubs | 98 |
| Laundry | 29 |
| Legislative Organization, SA | 53 |
| Letter from Honor Council President | 83 |
| Librarian | 50 |
| Library | 15, 30 |
| Lost and Found | 31 |
| Mail | 30 |
| Marriage | 30 |
| Miscellaneous Clubs | 103 |

| | |
|---|-------|
| Notification of Parents (of punishments) | 20 |
| Off-Campus Residence | 31 |
| Officers, Class | 72 |
| Officers, Inter-Club Association | 96 |
| Officers, Student Association | 52 |
| Office Hours and Services | 43 |
| Offices, Administrative | 47 |
| Organization, SA | 52 |
| Organizations and Clubs | 95 |
| Penalties for Violations | 18 |
| Permissions (Special). | 32 |
| Placement Bureau. | 33 |
| Places of Worship | 110 |
| Pledge, Honor | 85 |
| Police (see Security Office) | 38 |
| President | 47 |
| Probation, Social and Residential | 19 |
| Publications | 108 |
| Publications, Board of. | 109 |
| Punishments, Automatic | 18 |
| Purpose, SA | 51 |
| Recreation Association | 107 |
| Recreational Clubs | 104 |
| Registrar and Director of Financial Aid | 49 |
| Religious Organizations | 105 |
| Reports, Accident | 21 |
| Residence, Change of | 25 |
| Residence Hall Directors | 42 |
| Residence Hall Judicial Committees. | 63 |
| Residence Hall Keys | 12 |
| Residence Hall Officials. | 74 |
| Residence Halls | 7, 33 |
| Cleaning | 35 |
| Cooking and Ironing. | 35 |
| Fire and Safety | 33 |
| Housekeeping and Storage | 35 |
| Keys | 36 |
| Opening and Closing. | 33 |
| Parlors | 35 |
| Pets. | 36 |
| Responsibilities | 35 |
| Room Assignments. | 34 |
| Trash Disposal. | 36 |
| Trunks | 36 |
| Vacations | 37 |
| Residence Halls Closing Hours | 12 |
| Residential and Social Probation | 19 |
| Residential Appointments | 42 |
| Residential Council | 66 |
| Responsibilities and Rights, Statement of | 3 |

Index

| | |
|---|-----|
| Review Court | 62 |
| Rights and Responsibilities, Statement of | 3 |
| Rules, Student. | 7 |
| SA Faculty Plan. | 16 |
| Scheduling Activities. | 25 |
| Science Clubs | 99 |
| Searches and Seizures | 37 |
| Security Office (Police) | 38 |
| Seizures and Searches | 37 |
| Senate, Bylaws. | 54 |
| Serious Infractions | 18 |
| Services and Office Hours | 43 |
| Sign Outs | 16 |
| Smoking. | 16 |
| Social and Residential Probation. | 19 |
| Social Science Clubs | 101 |
| Standing Committees of the Senate | 53 |
| Statement of Rights and Responsibilities | 3 |
| Storage | 35 |
| Strict Campus | 19 |
| Student Association | 51 |
| Student-Faculty Governance | 15 |
| Student Association Constitution | 75 |
| Student Association Finance Committee. | 68 |
| Student Association Officers | 52 |
| Student Employment | 27 |
| Student Rules | 7 |
| Sunbathing | 17 |
| Suspension and Expulsion | 19 |
| Telephone Service | 39 |
| Telephones | 17 |
| Trunks | 36 |
| Use of College Facilities. | 40 |
| Vice President | 47 |
| Violations, Penalties for. | 18 |
| Visitation Hours. | 17 |
| Withdrawals | 41 |



**Mary
Washington
College**

**Fredericksburg,
Virginia 22401**